Policies & Procedures

Budget Procedures

The Charter of the City of Chattanooga designates the City Council as being the party responsible for the preparation and passage of the annual budget. This is found in Title 6, Finance & Taxation, Chapter III, Section. 6.80 and states:

Section. 6.80 Annual budget not to exceed estimated revenue except in cases of extraordinary emergencies. It shall be the duty of the City Council elected under this act to prepare and pass an annual budget each year. The budget for the ordinary and extraordinary expenses of said city for any one year shall not exceed the estimated amount of revenue to be collected for said year; and in no event shall there be appropriated by the Council any sum or sums in excess of the estimated revenues of said city, for the fiscal year in which said appropriation is made. Provided, however, said members of the Council may, in extraordinary emergencies such as floods, epidemics, or destructive fires, make appropriations in excess of the estimated revenue when the public health, safety, and welfare demand same.

The Management & Budget Analysis Section, a subsection of the Department of Finance, is the catalyst for the budget process for the City Council.

A brief description of the form of government the City of Chattanooga utilizes will be useful in more fully understanding the budget process. The City of Chattanooga operates under a Council/Mayor form of government, having changed from the Mayor/Commission form in 1990. The current organizational plan places legislative responsibility for municipal government in the City Council and gives administrative or executive authority to the Mayor. The Council levies taxes, enacts ordinances, adopts the annual budgets as well as performs other legislative functions. The Mayor, who is elected by the citizens of Chattanooga in an at-large vote, carries out the programs and policies approved by the City Council. In addition to advising the Council on policy and legislative matters, the Mayor also recommends the annual budgets and work programs.

The operating budget of the City is the single most important decision making document passed by the Council each year. This budget document passed each year must effectively accomplish several criteria as well as meet certain governmental budgeting standards. The Government Finance Officers Association has established

four (4) criteria that governmental budgets should meet:

A governmental budget should:

- (1) Be a policy document
- (2) Be an operating guide
- (3) Be a financial plan, and
- (4) Be a communications device

To insure these criteria are met, the Management & Budget Analysis Section of the City Finance Department prepares a budget calendar and budget policies to facilitate the decision-making process by providing overall direction to City departments. The budget calendar and the budget policies form the nucleus of the budget-making process for the City of Chattanooga. Following these two tools City Departments and Agencies develop their budget requests as well as their performance data to reflect the goals and objectives for the upcoming fiscal year.

The first budget procedure to be put into place is planning of the budget calendar and the budget policies by the City Finance Officer. In early January, the Budget Section, working under the direction of the Finance Officer, compiles draft copies of the proposed budget calendar as well as the proposed budget policies. When the Finance Officer is satisfied the proposals meet the needs of the Departments/ Agencies, they are presented to the Mayor for review. The Mayor can at this time add to or delete from either document. When his review is finished the Mayor then presents the finished products to the City Council for review and approval. The City Council can then change either document. This provides the guidelines needed by the Departments/Agencies to begin budget preparation for the upcoming fiscal year. After the City Council has adopted the budget calendar and the budget policies, the Mayor meets with his Department Administrators and Department Budget Personnel to distribute them. While the budget calendar and budget policies are being discussed, the Management & Budget Analysis Section is preparing the budget forms and supplementary data for distribution to the various Departments and Agencies. A budget request form is prepared for each activity within each department of city government. This budget request form, along with the supplementary data, provides the detailed expenditures of the prior fiscal year and the detailed expenditures for the current fiscal year-to-date. Each department/Agency is responsible for projecting its expenditures through the end of the fiscal year. Each increase requested in appropriations by a department or agency must be accompanied by a detailed justification. Once the departments receive these budget request forms, they are given a set time to return them to the City Finance Office, per the budget calendar. Detailed estimates are prepared of all anticipated revenues to the City from all sources. The Management & Budget Analysis Section prepares these revenue estimates working in conjunction with the various departments and outside agencies or governmental units who contribute funds to the City. The Revenue Budget Form contains data on the prior fiscal year, current year-to-date, a projection through the end of the fiscal year, and the amount estimated to be collected in the next fiscal year. These estimates are monitored throughout the budget-making process and changed as required, using updated data. When the Revenue Budget Form is completed, it is discussed in detail with the Mayor by the Finance Officer.

The departments and agencies are given a deadline to turn in their budget requests to the City Finance Office. During this time, their budgets are finalized by their budget personnel working closely with the Management & Budget Analyst assigned to their department. The goals and objectives of each activity are formalized, and the financial means to accomplish them are incorporated into their budgets. When presented to the City Finance Office, a department's budget consists of Budget Forms for each activity within the department, overlaid with a departmental summary form. The department's overall goals and objectives are stated here on the summary forms.

Once all Budget Forms for all departments and agencies are collected by the City Finance Office, the Management & Budget Analysts begin a review process. Budget documentation turned in by the departments should include a statement of proposed departmental goals and objectives, performance measures, an estimate on the status of performance at the end of the current year as well as traditional account line item expenditure requests and justification for maintaining current and expanded expenditure requests. The Budget Section reviews each budget request to insure compliance with the budget policies.

Once the budget requests are received the budget staff prepares Total Request Packages for Council to review. Council then sets budget sessions with departments to review requests and discuss various issues to gain a thorough understanding of the budget requests.

After Council sessions are over, budget sessions are held with department Administrators and budget personnel to further discuss budget requests and changes. After meetings with the departments, the Budget Section is ready to balance the budget request to the estimated revenues. When this is

accomplished, the balanced budget is presented to the Mayor for review. At this point the Mayor can add or delete items to the budget. When the Mayor is satisfied that the budget presented represents the goals and objectives of the City and the financial means of reaching those goals and objectives, he will present the balanced budget to the City Council at a Budget and Finance Committee meeting.

The City Council then begins a second budget review once it receives the balanced budget proposal. This is done through the Budget Committee, where numerous work sessions are held to examine all aspects of the proposal. Department Administrators are called in to explain differences in their current year budget and the proposed budget. Changes are made by the Council at their discretion. Finally, when the budget is agreed upon, a Budget Ordinance is written up by the Budget Section for passage by the City Council at a regularly scheduled meeting. In this Budget Ordinance, the City Council sets the Tax Rate for the next year to support the budget being submitted. The City Council holds public hearings on the budget proposal during the time the budget is first presented and when it is finally passed. The Budget Ordinance, like all City Ordinances, must pass three readings of the Council to become law.

The City of Chattanooga's budget process has evolved into a comprehensive system. The process is being constantly upgraded to provide the best tool possible for the departments and agencies to work with and to produce a budget document that is easy to read and follow and at the same time complex enough to allow for the many changes confronted by the City each year.

During May and June, the City Council hears budget requests from agencies and departments at its regularly scheduled meetings. Prior to July 1, the City adopts an interim budget appropriating funds for the usual and ordinary expenses of the City government in an amount not to exceed one-twelfth of the preceding fiscal year operating budget for each month that the interim budget is in effect. Subsequently, the budget is legally enacted through passage of an ordinance with an operative date of July 1. Upon adoption of the annual budget ordinance by the Council, it becomes the formal budget for City operations. After the budget ordinance is adopted, the council can increase the budget only if actual receipts exceed the estimated, or from accumulated surplus in the amount of an unexpended appropriation from the previous year. Budget control is maintained by recording encumbrances as purchase orders are written. Financial reports, which compare actual performance with the budget, are prepared monthly and presented to the Mayor. Open encumbrances are reported as reservations of fund balance at June 30. All unencumbered and unexpended appropriations lapse at year-end.

The City Finance Officer is authorized to transfer budgeted amounts within divisions within the General Fund, but the authorization does not apply to funds other than the General Fund.

Formal budgets are adopted for the General Fund, Debt Service Fund, all enterprise funds and for a majority of the Special Revenue Funds, including the State Street Aid Fund. These formal budgets are adopted on a departmental basis. Line item amounts from the budget preparation phase are booked on the appropriation ledger.

The Budget Pyramid Approach Model



July

Present proposal to Council, revise, prepare Budget Ordinance for public hearings and final adoption



Development/Update Prepare proposed budget for presentation to Mayor. Prepare presentation for Council.



Review/Assessment

Review request submitted by departments, discussion with departments



Review/Development

Identify Issues, update procedure, develop guidelines, create and update budget forms



SMTWTFS

January 2009

1 2 3 4 5 6 7 8 9 1011 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

February 2009

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29

March 2009

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

April 2009

1 2 3 4 5 6 7 8 9 1011 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

May 2009

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

June 2009

2 3 4 5 6 7 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

December

31 Target cut off for CY actuals on budget forms

January

7-14 Preliminary prep work for budget documents 20 Salary Project Review begins 22 Council budget training session conducted by MTAS

30 Budget forms available on-line to all Depts

February

2 Capital Budget Letter to Departments 13 Prepare Initial Revenue Projections 27 Non-Profit & Agency request due to City Council

March

2Deadline for Budget submissions along with goals and accomplishments 3 City Municipal Election 4 Staff prepares summary of total request 9-23 Budget review and discussions with departments and Council

April

1-3 Budget review and discussions with departments

3 Revenue projection target date
3-14 In-house budget sessions to balance budget
27 Proposed balance budget to Mayor
24-28 Discussions w/Mayor

May

7 City/County Joint Budget Hearing

September

21 Presentation of Budget to Council with PowerPoint

8 Council Finance Committee review/questions 15Council approval 1st reading 22 Council approval 2nd & 3rd reading

October

City Convert to Oracle Financial System

November

3 Presentation of Capital Budget to Council Interceptor Sewer and Capital Budget

December

1 Council Approval of 2009-2010 Capital Budget Budget staff finalize CABR 2010 22 Deadline date for CABR submission to GFOA

SMTWTFS

July 2009

1 2 3 4 5 6 7 8 9 1011 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

August 2009

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

September 2009

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

October 2009

1 2 3 4 5 6 7 8 910 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

November 2009

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

December 2009

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

Budget Policies

Providing basic public services and facilities necessary to meet the current and future needs of its citizens are the City's highest priorities. Current basic public services are those services that would not be provided without public action, and future basic public services could not be provided without the proper planning necessary to provide them. Within this framework, the City prepares its Operating Budget each year.

The overall goal of the City's financial plan is to establish and maintain effective top quality management of the City's financial resources. By effectively managing these financial resources through sound budget policies and the monitoring of the results of these policies throughout the fiscal year, the City builds a framework for subsequent years. Because the City involves each Department/Division so heavily in the budget process, the policies serve as an excellent training guide, even for the budget novice. And because the City involves each Department/Division Administrator so heavily in the budget process, the finished product, i.e. the Budget Ordinance, serves as an excellent management tool for use in day to day decision making in the operation of a department. The Budget Ordinance also provides the basis of financial control to ensure compliance and prevent any overspending. Monthly reports comparing budgeted amounts to actual amounts are furnished to each department for review. These reports are also used to search for funding sources, or unexpended appropriations, needed if a departmental mission is adjusted in midyear.

The City's budget policies are written up each year by the Budget Section of the City Finance Administrator's Office. These proposed policies are reviewed by the Finance Officer and Deputy Officer to insure they contain all information known at that time to provide the desired results of the current year budget process. Working together, the Finance Officer, Deputy Finance Officer, Budget Officer and the budget staff insure that the budget policies to be presented for consideration by the Mayor and City Council do contain the means to provide the basic public services. Basic public services can be defined as those services that are

- essential to the health and safety of the City's citizens.
- necessary in order to avoid irreparable damage to City resources, and
- a service that the absence of which would make the City's quality of life generally unacceptable to its citizens.

After the budget policies have met the satisfaction of the Finance Officer and staff, the Finance Officer presents them to the Mayor. They undergo further review, additions,

deletions, and changes by the Mayor based upon his personal knowledge of the direction the City needs to be taking in conjunction with the Administrator's initiative. Once adopted, the budget policies are set in place to serve as the guide for the fiscal year.

The following section outlines the budget policies adopted by the City Council for use in preparation of the City's FY 09/10 Operating Budget:

Budget Requests for FY10 will be submitted on a line item (Account) basis. All departments should present 2 budget requests, one at 10% reduction and one with a 5% reduction in total costs. The adopted FY2009 budget is the baseline. Flexibility is allowed in how this is achieved through a combination of salary and operating costs. Generally, any growth in funding for a particular line item must be fully justified and will be at the expense of some other line item, barring a specific revenue source generated to cover the additional expense.

Total Requests as shown on the budget spreadsheet is divided into two parts – the *Maintain Requests* and the *Additional Requests*. Any additional requests for a particular line item must be offset by a reduction in another line item to affect a zero base in total requests. Additional funding must be accompanied by narrative justification.

Maintain Requests will be based upon the Projected FY 08/09 expenditures less any one-time, non-recurring expenditures.

- Requests for one-time, unavoidable costs that are anticipated for FY 09/10 Budget will be included in the Additional Requests with justification.
- Requests for recurring unavoidable increases, including such items as street lighting, utilities, pension costs, health insurance, etc., will be included in the Maintain Budget Requests.

Personnel Issues:

a. Maintain Requests for Salaries & Wages will include all positions authorized at the current Pay Plan Amount. Any frozen or unfunded positions in current year should remain frozen unless swapped with another position to be frozen. The Finance Office will provide projections. Adjustments should be made for frozen positions.

- b. Maintain Requests will not include any requests for funding of additional personnel.
- c. Do not include funds for pay raises or pending reclassifications. All salary adjustments will be made by the Management & Budget Staff.
- d. Budget Requests for overtime must be from a zero base, consistent with overtime ordinances, and not justified by prior year experience only.
- e. If you plan to hire temporary workers, your budget estimate should include payroll taxes. Any hiring of contract employees must stand up to IRS scrutiny. Personnel has developed guidelines to assist in determining whether a person would be an employee or contract employee
- Temporary staffing should be budgeted under "Salaries & Wages."
- NO INCREASE IN POSITIONS OR POSITION RECLASSIFICATIONS WILL BE **CONSIDERED IN THE 2009-2010 BUDGET** WITHOUT CORRESPONDING Α REDUCTION/RECLASSIFICATION IN **EXISTING POSITIONS RESULTING IN THE** SAME OR REDUCED COSTS TO THE CITY.
- h. A completed Job Analysis Questionnaire (JAQ) and the Classification Action Request Form: FY2009-2010 Budget Process must be submitted to Personnel for review and approval for new and/or additional existing positions including The JAQ and reclassifications. Classification Action Request Form: FY2009-2010 Budget Process are available on the City's intranet website. The link is below. If you have questions, contact Jean Smith at 757-4862

http://int.chattanooga.gov/ forms.asp?Dir=Personnel

Renewal & Replacement:

Budget Requests will include capital operating requirements to be funded from the amount appropriated for Renewal & Replacement of Equipment. Generally, a capital operating requirement has a useful life of less than 15 years and involves a cost less than \$25,000. Items with a longer useful life and greater cost will be included in the Capital Budget. We anticipate that the FY 09/10 budget will include funding for Renewal & Replacement in the amount of \$500,000.

All departments will include in each activity funds for vehicle repairs at City Garage. Parts will be billed by the Garage at a 25% mark-up. Vehicle maintenance cost expenses should take into consideration any additional leased vehicles. The current labor rate is \$65.00. We estimate the average price of fuel for FY10 at \$2.25 per gallon for unleaded gasoline and \$2.75 per gallon for diesel. The actual fuel prices will continue to fluctuate as the market rate changes.

Fringe Benefit costs are to be included in each Activity Request which has Personnel costs. These Fringe Benefit costs are:

> General Pension: 7.57% Fire & Police Pension: 21.4%

Blue Cross: Current medical insurance rates are shown below. These estimates are subject to change:

	Gross Premium	Employee Cost	Net Employer Cost
Individual	4.557.60	911.52	3.646.08
	,		-,
Subscriber + Child	7,744.80	1,548.96	6,195.84
Subscriber + Spouse	8,940.00	1,788.00	7,152.00
Family	12,528.00	2,505.60	10,022.40
Onsite Medical Cost			908.52

The Health Savings Account (HSA) includes a premium cost to the City and City's contribution to the employee's savings account. All departments must make sure that they include these costs in their budget requests. The costs associated with HSA will be included in the salary projections.

Life Insurance Coverage: \$0.167 per \$1,000 coverage/ month. Accidental Death and Dismemberment: \$.02 per \$1,000 coverage per month.

Total premium: \$0.187 per \$1,000 Salary rounded up to the nearest \$1,000.

Maximum Coverage: \$50,000.

Long-Term Disability:

\$0.45 per \$100 coverage per month. One-half of premium cost is paid by the General Pension Board. Cost to the City is \$.225 per \$100.

> **FICA** 6.20% Medicare 1.45%

Anticipated increase in utility cost during FY10 Electricity: 0% Natural Gas 0% Water: 3.5%

Budget Execution Guidance

- 1. Descriptions, Goals & Objectives, and Performance Measures for each activity for FY09 are available on the intranet. Please update, where necessary, for FY10 as they are included in the City's Comprehensive Annual Budget Report submitted to the Mayor and City Council as well as the Government Finance Officer's Association. Please return updated Descriptions and Goals & Objectives information with the budget submission on March 13, 2009. Performance Measures are due back June 30, 2009.
- 2. Use of the city's garage services is mandatory for applicable procedures/services unless specific approval of the Mayor is obtained in advance.
- 3. The budget submission will not be complete or considered if Descriptions, Goals & Objectives are not submitted timely as they will become part of the decision making process for budget approval in FY10.
- 4. Total Budget request information for FY10 is due back to the Budget Office by Monday, March 2, 2009.

Revenue Policies

The City of Chattanooga's revenue programs are administered by the Management & Budget Section of the Department of Finance & Administration. The Budget Section adheres to long-standing principles which insure stability and financial health. The cornerstone of these principles followed by the City is an air of conservatism. The City never has, and never will, intentionally overestimate a revenue source merely to fund a project or additional personnel. The revenue policies of the City remain fairly constant from year to year, changing to include new revenue sources and an extension of the tax base when appropriate. These revenue policies give a good insight into the reasoning being considered by the City at budget time. The policies themselves reflect the conservative approach used by the City.

Revenue policies of the City include, but are not limited to the following:

The City will maintain effective collection systems and implement aggressive enforcement strategies to maximize revenues from all sources.

The City will attempt to maintain a diversified revenue base, which will not emphasize any one revenue source.

The City will attempt to maintain a revenue system which will encourage development of alternative revenue sources.

The City will continually monitor the local tax effort, such as Property Tax and Sales Tax, and compare it with other cities of comparable size

The City will maintain a broad revenue base; that is, a large number of widely diversified revenue sources will be established and maintained in order to distribute the revenue burden equitably and protect the City from short-term fluctuations in any one revenue source.

The City will follow a conservative approach in the projection of revenues so that actual revenues at year end will consistently equal or exceed budgeted amounts.

The City will actively seek Federal and State grants and insure a fair proportion is received.

The City will review all user fees and licenses annually, adjust these fees and licenses when appropriate, and establish new fees and licenses when necessary.

The City will establish all user charges and fees at a level related to the full cost of providing the operating, direct, indirect, and capital services.

The City will limit the designation of General Fund revenues for specified purposes in order to maximize flexibility and utilize revenues more efficiently.

The City will continue to maintain its low Debt Ratio in providing funding through general obligation bond sales.

Cash Management & Investment Policy

1.0 Policy It is the policy of the City of Chattanooga to invest public funds in a manner which will maximize investment return with maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment

of public funds. The City Treasurer is authorized to manage the investments described herein.

2.0 Scope This investment policy applies to all financial resources of the City of Chattanooga, other than funds of The City of Chattanooga General Pension Plan and The City of Chattanooga Fire and Police Pension Plan, managed by a board of trustees or contractual managers; Deferred Compensation Plan funds managed externally; and such funds excluded by law, bond indenture or other Council-approved covenant.

These funds are accounted for by the City's Finance Division, as represented in the City of Chattanooga Comprehensive Annual Financial Report and include:

2.1 Funds

- (1) General Funds
- (2) Special Revenue Funds
- (3) Debt Service Fund (unless prohibited by bond
- (4) Capital Project Funds
- (5) Enterprise Funds
- (6) Any new fund created by the City Council, unless specifically exempted.

Funds held by the Hamilton County Finance Department during tax collection period shall be governed by the County's investment policies, and are not subject to the provisions of this policy.

- 3.0 Prudence The standard of prudence to be used by investment personnel shall be the "Prudent Investor" Rule" and will be in the context of managing an overall portfolio: "Investments shall be made with judgment and care-under circumstances then prevailing-which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." Investment officials meeting this standard will be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.
- 4.0 Investment Objectives. The primary objectives, in priority order, of the City of Chattanooga's investment activities shall be as follows:
 - **4.1 Safety**. Safety of principal is the foremost objective of the investment program. Investments of the City of Chattanooga shall

be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversity is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

- **4.2 Liquidity**. The City of Chattanooga's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be reasonably anticipated.
- 4.3 Return on Investment. The City of Chattanooga's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, commensurate with the City's investment risk constraints and cash flow characteristics of the portfolio.
- **4.4 Local Institutions**. Local institutions shall be given preference when they are, in the judgment of the Treasurer, competitive with other institutions.
- **5.0 Delegation of Authority.** Chattanooga City Charter 6.1 Empowers the Mayor, Finance Officer, and Treasurer with the investment responsibility for the City. There is created within the Department of Finance, a Treasury Division. The Treasurer is responsible for day-to-day investment decisions and activities and the development and maintenance of written procedures for the operation of the investment program, consistent with these policies.

Procedures should include reference to: safekeeping, sale and repurchase agreements, wire transfer agreements, banking service contracts and collateral/depository agreements. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Finance Officer. The Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

The Treasurer shall report on investment activities to the Mayor and Finance Officer at agreed-upon intervals. The Treasurer will train other investment personnel to assist and provide relief in the day-to-day placement of investments.

6.0 Ethics and Conflicts of Interest.

Any person involved in the investment process shall refrain from personal business activities which could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Investment personnel shall disclose to the Mayor any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment position that could be related to the performance of the City of Chattanooga, particularly with regard to the time of purchases and sales.

Bonding of all staff involved in the investment process shall be required, and such bonding requirements shall apply to those individuals authorized to place orders to purchase or sell investment instruments.

7.0 Authorized Financial Dealers and Institutions.

The Treasurer will maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness who are authorized to provide investment services in the State of Tennessee. These may include "primary dealers" or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule). No public deposit shall be made except in a qualified public depository as established by the laws of the State of Tennessee.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Treasurer with the following:

- (1) Audited financial statements
- (2) Proof of National Association of Security Dealers certification.
- (3) Trading resolution
- (4) Proof of State of Tennessee registration
- (5) Completed broker/dealer questionnaire
- (6) Certification of having read the City of Chattanooga's investment policy and depository contracts.

An annual review of the financial condition and registrations of qualified bidders will be conducted by the Treasurer.

A current audited financial statement is required to be on file for each financial institution and broker/dealer in which the city of Chattanooga invests.

8.0 Authorized and Suitable Investments.

Except for pension trust funds, the City of Chattanooga shall limit its investments to those allowed by the Tennessee Code Annotated 6-56-106, which states:

"In order to provide a safe temporary medium for investment of idle funds, municipalities are authorized to invest in the following:

- (1) Bonds, Notes or Treasury Bills of the United States;
- (2) Non-convertible debt securities of the following issues:

- (A) The Federal Home Loan Bank;
- (B) The National Mortgage Association;
- (C) The Federal Farm Credit Bank; and
- (D) The Student Loan Marketing Association;
- (3) Any other obligations not listed above which are guaranteed as to principal and interest by the United States or any of its agencies;
- (4) Certificates of deposit and other evidences of deposit at state and federal chartered banks and savings and loan associations.
- (5) Obligations of the United States or its agencies.
- (6) The Tennessee Local Government Investment Pool
- (7) Repurchase Agreements (provided a Master repurchase agreement has been executed and approved by the state director of local finance, such investments are made in accordance with procedures established by the state funding board)"

8.1 Securities Not Eligible As Investments For Public Funds In The State Of Tennessee:

- (1) Corporate Bonds
- (2) Corporate Stocks
- (3) Foreign Government Obligations
- (4) Futures Contracts
- (5) Investments in Commodities
- (6) Real Estate
- (7) Limited Partnerships
- (8) Negotiable Certificates of Deposit

8.2 Reverse Repurchase Agreements.

The City of Chattanooga will not engage in using Reverse Repurchase Agreements. "Leveraging" is not an acceptable strategy for the City.

- **8.3 Risk.** The City's investing maxim is that public funds should never be put at market risk.
- **9.0 Investment Pool.** A thorough investigation of the pool/fund is required prior to investing, and on a continual basis. There shall be a questionnaire developed which will answer the following questions:
- (1) A description of eligible investment securities, and a written statement of investment policy.
- (2) A description of interest calculations and how it is distributed and how gains and losses are treated.
- (3) A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced and the program audited.
- (4) A description of who may invest in the program, how often, what size deposit and withdrawal.
- (5) A schedule for receiving statements and portfolio

- listings.
- (6) Are reserves, retained earnings, etc. utilized by the
- (7) A fee schedule, and when and how it is assessed.
- (8) Is the pool/fund eligible for bond proceeds and/or will it accept such proceeds?
- 10.0 Collateralization. All certificates of deposit and repurchase agreements will be collateralized. The collateral pledge level to be used by each Collateral Pool participant to arrive at their pledge target may be determined on a percentage basis using the following factors:
- (1) If the Total Collateral Pool participants hold an aggregate of less than thirty percent (30%) of the total sum of deposits held in the State of Tennessee by financial institutions, the collateral pledging level shall equal two hundred percent (200%).
- (2) If the Total Collateral Pool participants hold an aggregate of thirty percent (30%) or more of the total sum of deposits held in the State of Tennessee by financial institutions, the collateral pledging level shall equal one hundred fifteen percent (115%).
- (3) However, the collateral pledging level will be one hundred percent (100%) for any participant whose bank rating is equal to or greater than twenty-five (25) as determined from the most recent quarterly report published by Sheshunoff Information Services, Inc. (bank president's national peer group weighted rating). The collateral pledge level will be ninety percent (90%) if the participant meets the requirement in Rule 1700-4-1-.04(1)(b).

Each pool participant is required to maintain, at a minimum, pledged collateral with a minimum market value of one hundred thousand dollars (\$100,000).

Custodial Agreement: Collateral will always be held by an independent third party with whom the city has a current custodial agreement. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the City and retained. All financial institutions doing business with the City are required to sign a Bond and Deposit Agreement with the City and it will be updated annually. The right of collateral substitution is granted.

11.0 Safekeeping and Custody. All security transactions, including collateral for repurchase agreements, entered into by the City shall be conducted on a Delivery-Versus-Payment (DVP) basis. Securities will be held by a third party custodian designated by the Treasurer and evidenced by safekeeping receipts.

12.0 Diversification. The City will diversify its investments by security type and institution. With the exception of U. S. Treasury securities and the Tennessee State Local Government Investment Pool, to the extent reasonably practical, given the City's policy (section 1.0) and investment objectives (sections 4.0 through 4.4), no more than 50% of the City's total investment portfolio will be invested in a single security type or with a single financial institution.

13.0 Maximum Securities. To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Under current City policy, unless matched to a specific cash flow, the City will not directly invest in securities maturing more than two (2) years from date of purchase. However, the City may collateralize its repurchase agreements using longer dated investments not to exceed five (5) years to maturity.

Reserve funds may be invested in securities exceeding two (2) years if the maturity of such investments are made to coincide as nearly as practicable with the expected use of the funds.

14.0 Internal Control

The Treasurer shall establish an annual process of independent review by an external auditor. The review will provide internal controls by assuring compliance with policies and procedures.

- **15.0 Performance Standards.** The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs.
 - 15.1 Market Yield (Benchmark): The City's investment strategy is passive. Basically, the passive approach to investing involves buyingand holding purchases until maturity. Given this strategy, the basis used by the Treasurer to determine how the portfolio's market average rate of return compares to market yields shall be the six-month U. S. Treasury Bill and the average Federal Funds Rate.

16.0 Reporting. The Treasurer is responsible for preparing a quarterly investment report to the Mayor and Finance Officer which will provide a clear picture of the status of the current investment portfolio. The management report should include comments on the fixed income markets and economic conditions, discussions regarding restrictions on percentage of investment by categories, possible changes in the portfolio structure going forward and thoughts on investment strategies.

Schedules in the quarterly report should include the following:

- A listing of individual securities held at the end of the reporting period by authorized investment category, and financial institutions
- (2) Average life and final maturity of all investments listed
- (3) Coupon, discount or earnings rate
- (4) Par value, Amortized Book Value and Market Value
- (5) Percentage of the Portfolio represented by each investment category

17.0 Investment Policy Adoption: The City of Chattanooga's Investment policy shall be adopted by resolution of the City Council. The policy shall be reviewed on an annual basis by the Finance Officer and Treasurer and any modifications made thereto must be approved by the City Council.

Debt Policies

The City will maintain a bond retirement fund reserve which is equivalent to the amount of debt service.

The City will not issue notes to finance operating deficits.

The City will issue bonds for capital improvements and moral obligations.

The City will publish and distribute an official statement for each bond and note issue.

The City has formally adopted a new policy effective October 31, 2006.

Reserve Policies

The City will maintain a minimum revenue reserve in the General Operating Fund which represents between 18-20% of the fund's expenditures.

Accounting, Auditing, and Financial Reporting Policies

An independent audit will be performed annually.

The City will produce annual financial reports in accordance with Generally Accepted Accounting Principles (GAAP) as outlined by the Governmental Accounting Standards Board.

The City will maintain a strong internal audit capability.

Capital Budget Policies

The City shall invest a percentage of its general operating funds to finance ongoing infrastructure maintenance, repair and replacement programs, and to implement approved plans that foster economic and neighborhood development each year.

The City will develop a multi-year plan for ongoing capital improvements, update it annually, and make all capital improvements in accordance with the plan. Funding of repair and replacement schedule projects will have funding priority before discretionary capital projects.

Capital improvement projects which violate the principles and concepts of an adopted City plan or which duplicate other public and/ or private services will not be considered.

The City Council will use the following criteria to evaluate the relative merit of each capital project:

Projects which will increase property values in a neighborhood, residential or business district; Projects identified by a priority board or a department as important; Projects which will directly benefit a community development area of the City; Projects which are part of a multi-year funding commitment; Projects which are an element of an approved master plan adopted by City Council; Projects which result in the creation of permanent jobs and/ or generate additional net revenue to the city; Projects specifically included in an approved replacement schedule.

Legal Requirements

In 1982 the Tennessee General Assembly passed what has become known as the "Municipal Budget Law of 1982." This law was incorporated into the Tennessee Code Annotated under *Section 6-56*. The following excerpts are from Tennessee Code Annotated 1992

Replacement and provide the state requirements for municipal budgets.

6-56-203. Annual Budget Ordinance. The governing body of each municipality shall adopt and operate under an annual budget ordinance. The budget ordinance shall present a financial plan for the ensuing fiscal year, including at least the following information:

- (1) Estimates of proposed expenditures for each department, board, office or other agency of the municipality, showing in addition, the expenditures for corresponding items for the last preceding fiscal year, projected expenditures for the current fiscal year and reasons for recommended departures from the current appropriation pattern in such detail as may be prescribed by the governing body. It is the intent of this subdivision that except for moneys expended pursuant to a project ordinance or accounted for in a proprietary type fund or a fiduciary type fund which are excluded from the budget ordinance, all moneys received and expended by a municipality shall be included in a budget ordinance. Therefore, notwithstanding any other provision of law, no municipality may expend any moneys regardless of their source (including moneys derived from bond and long-term note proceeds, federal, state or private grants or loans, or special assessments), except in accordance with a budget ordinance adopted under this section or through a proprietary type fund or a fiduciary type fund properly excluded from the budget ordinance;
- (2) statements of the bonded and other indebtedness of the municipality, including the debt redemption and interest requirements, the debt authorized and unissued, and the condition of the sinking fund;
- (3) estimates of anticipated revenues of the municipality from all sources including current and delinquent taxes, nontax revenues and proceeds from the sale of any bonds or longterm notes with a comparative statement of the amounts received by the municipality from each of such source for the last preceding fiscal year, the current fiscal year, and the coming fiscal year in such detail as may be prescribed by the governing body;
- (4) a statement of the estimated fund balance or deficit, as of the end of the current fiscal year;
- (5) a statement of pending capital projects and proposed new capital projects, relating to respective amounts proposed to be raised therefore by appropriations in the budget and the respective amounts, if any, proposed to be raised therefore by the issuance of bonds during the fiscal year; and
- (6) such other supporting schedules as the governing body deems necessary, or otherwise required by law.

The City Code of the City of Chattanooga also provides requirements for a budget. Following is an excerpt

from Chapter III, Chattanooga City Code:

Sect. 6.80. Annual Budget not to exceed estimated revenue except in cases of extraordinary emergencies. It shall be the duty of the City Council elected under this act to prepare and pass an annual budget each year. The budget for the ordinary and extraordinary expenses of said city for any one year shall not exceed the estimated amount of revenue to be collected for said year; and in no event shall there be appropriated by the City Council any sum or sums in excess of the estimated revenues of said City, for the fiscal year in which said appropriation is made. Provided, however, said City Council may, in extraordinary emergencies such as floods, epidemics, or destructive fires, make appropriations in excess of the estimated revenue when the public health, safety, and welfare demand same.



ORDINANCE NO. 12288

AN ORDINANCE, HEREINAFTER ALSO KNOWN AS "THE FISCAL YEAR 2009-2010 BUDGET ORDINANCE", TO PROVIDE REVENUE FOR THE FISCAL YEAR BEGINNING JULY 1, 2009, AND ENDING JUNE 30, 2010; APPROPRIATING SAME TO THE PAYMENT OF EXPENSES OF THE MUNICIPAL GOVERNMENT; FIXING THE RATE OF TAXATION ON ALL TAXABLE PROPERTY IN THE CITY, AND THE TIME TAXES AND PRIVILEGES ARE DUE, HOW THEY SHALL BE PAID, WHEN THEY SHALL BECOME DELINQUENT; PROVIDING FOR INTEREST AND PENALTY ON DELINQUENT TAXES AND PRIVILEGES; AND TO AMEND CHATTANOOGA CITY CODE, PART I, CHAPTER 2, SECTION 2-267, RELATIVE TO PAID LEAVE FOR ACTIVE-DUTY TRAINING.

WHEREAS, Pursuant to and in compliance with the provisions of the Charter of the City of Chattanooga, Tennessee, the revenue has been estimated for operating the Municipal Government for the fiscal year 2009-2010 from all sources to be as follows:

PROPERTY TAXES	FY08 <u>Actual</u>	FY09 <u>Projected</u>	FY10 <u>Proposed</u>
Current Taxes on Real & Personal Property	\$ 85,456,826	\$ 87,144,122	\$ 88,604,177
Taxes on Real & Personal Property - Prior Years	3,388,359	3,716,741	3,400,000
PAYMENTS IN LIEU OF TAXES			
Chattanooga Housing Authority	\$ 30,160	\$ 50,509	\$ 25,000
Tennessee Valley Authority	1,487,106	1,534,726	1,584,000
Burner Systems	3,482	1,789	1,789
Regis Corporation	52,375	10,265	10,265
Chattem, Inc	15,840	15,840	15,840
Chattanooga Labeling System	7,745	7,745	7,745
Covenant Transport	22,110	22,673	22,673
Signal Mountain Cement	145,289	91,878	91,878
UnumProvident Life & Accident	9,770	9,764	9,764
American Plastic Ind. Inc.	54,682	50,784	50,784
Custom Baking Co.	25,824	19,374	19,374
Dupont-Sabanci Intl.	29,553	22,594	22,594
Invista	27,120	24,966	24,966
LJT of Tennessee	4,674	26,098	26,098
Kenco Group, Inc	58,281	57,857	57,857
Wm Wrigley Jr Co	-	39,792	42,958
Astec Industries	-	19,897	19,897
BlueCrossBlueShield	-	454,454	454,454
Aerisyn, Inc	26,652	31,502	31,502
Roadtec	-	11,733	11,733

	FY08	FY09	FY10
	Actual	Projected	Proposed
United Packers of Chattanooga	37,664	17,757	17,240
US Express		47,640	47,640
Total Other		<u>64,264</u>	<u>94,898</u>
TOTAL IN LIEU OF TAXES	\$ 2,038,327	\$ 2,633,901	\$ 2,690,949
Corp Excise Taxes – State (Intangible Property) Interest & Penalty on Current Year Taxes Interest & Penalty on Delinquent Taxes Delinquent Taxes Collection Fees TOTAL PROPERTY TAXES	\$ 242,690 103,301 681,400 	\$ 277,921 116,718 724,611 	\$ 200,000 100,000 650,000 160,000 \$ 95,805,126
OTHER LOCAL TAXES Franchise Taxes – ComCast Cable Franchise Taxes - Century Tel Franchise Taxes – Chattanooga Gas Gross Receipts Taxes Gross Receipts - Interest & Penalty Liquor Taxes Beer Taxes	\$ 2,194,304	\$ 1,883,462	\$ 1,918,000
	24,955	23,941	32,200
	287,945	301,071	292,000
	3,854,109	3,818,398	3,930,000
	77,296	87,515	75,000
	1,860,775	1,957,073	1,978,800
	5,090,283	5,437,519	5,508,000
Local Litigation Taxes - City Court TOTAL OTHER LOCAL TAXES	<u>4,605</u>	3,889	3,700
	\$ 13,394,272	\$ 13,512,868	\$ 13,737,700
LICENSES, PERMITS, ETC. Motor Vehicle Licenses Business Licenses (excluding Liquor) Fees Issuing Business Licenses/Permits Wrecker Permits Building Permits Electrical Permits Plumbing Permits Street Cut-In Permits Temporary Use Permits Sign Permits Taxi Permits	\$ 346,400 153,130 59,615 6,650 1,272,471 216,979 203,322 333,036 4,000 154,207 6,582	\$ 387,590 147,820 57,760 5,400 823,983 126,503 126,693 376,612 3,990 135,665 7,765	\$ 380,000 150,000 57,000 6,000 750,000 115,000 300,000 3,000 150,000 7,000
Liquor By the Drink Licenses Hotel Permits Gas Permits Liquor By the Drink – Interest & Penalty Plumbing Examiner Fees & Licenses Electrical Examiner Fees & Licenses Gas Examination Fees & Licenses Mechanical Code Permits Permit Issuance Fees Beer Application Fees Annual Electrical Contractor License Penalty-electrical fees & licenses Exhibitor's Fees Mechanical Exam Fees & Licenses	124,520 1,975 5,615 1,446 39,555 31,600 41,930 88,703 51,380 91,317 61,250 425 1,586 74,819	142,330 2,825 3,895 1,562 39,835 33,675 37,970 68,743 45,257 88,350 71,950 888 1,133 57,092	125,000 2,000 5,000 1,200 30,000 30,000 65,000 40,000 90,000 64,000 300 1,200 60,000

	FY08 <u>Actual</u>	FY09 <u>Projected</u>	FY10 <u>Proposed</u>
Business Licenses – Suspense Miscellaneous	6,181 16,914	6,402 15,451	6,000 12,000
Subdivision Review/Inspection Fees	<u>26,310</u>	<u> 16,625</u>	20,000
TOTAL LICENSES, PERMITS, ETC.	\$ 3,421,918	\$2,833,764	\$2,624,700
FINES, FORFEITURES, AND PENALTIES City Court Fines	\$ 19,081	\$ 17,155	\$ 18,000
Criminal Court Fines	187,690	135,632	140,000
Parking Ticket Fines	597,880	532,987	550,000
City Fines-Speeding City Fines-Other Driving Offenses	330,755 377,079	279,057 372,723	325,000 370,000
City Fines-Non Driving Offenses	26,926	28,113	25,000
Air Pollution Penalties	2,434	6,077	1,500
Miscellaneous	4,311	2,451	1,600
Delinquent Parking Tickets	61,079	58,065	60,000
Delinquent Tickets – Court Cost	<u>65,915</u>	<u>59,935</u>	60,000
TOTAL FINES, FORFEITURES, AND PENALTIES	\$ 1,673,150	\$1,492,195	\$ 1,551,100
REVENUES FROM USE OF MONEY OR PROPER	TY		
Interest on Investments	\$ 3,620,972	\$1,506,467	\$ 500,000
Sale of City Owned Property	30,687	-	50,000
Sale of Back Tax Lots	<u>17,301</u>	4,278	30,000
TOTAL FROM USE OF MONEY OR PROPERTY	\$ 3,668,960	\$1,510,745	\$ 580,000
REVENUES FROM OTHER AGENCIES			
Local Option Sales Taxes-General Fund	\$ 26,604,258	\$ 25,710,248	\$ 25,600,000
State Beer Taxes	85,085	81,138	89,000
Hall Income Taxes	4,909,130	3,561,472	2,500,000
State Sales Taxes State Mixed Drink Taxes	11,185,750	10,252,124	10,300,000
State Gas Inspection Fees	1,818,210 339,382	1,763,451 334,218	1,775,000 340,000
State Maintenance of Streets	370,195	303,031	230,000
State Alcoholic Beverage Taxes	93,368	96,760	96,000
Hamilton County – Radio & Electronics	217,501	282,908	170,000
Hamilton County Ross' Landing/Plaza	916,154	905,771	913,930
State – Specialized Training Funds	469,800	474,600	469,800
State – Telecommunication Sales Taxes	20,041	18,901	20,000
TEMA Flood Recovery	198,677	-	-
Commission State of TN/Gross Receipts Miscellaneous	69,78 <u>3</u>	138,420	150,000 163,500
TOTAL FROM OTHER AGENCIES	\$ 47,297,334	\$ 43,923,042	\$ 42,817,230
TOTAL PROW OTTER AGENCIES	φ 47,297,334	\$ 43,923,042	\$ 42,017,230
SERVICE CHARGES FOR CURRENT SERVICES			_
Current City Court Costs	\$ 298,765	\$ 279,944	\$ 275,000
Court Commissions	11,203	10,066	9,000
Clerk's Fees	1,228,410	1,132,099	1,200,000
Current State Court Costs Court Administrative Costs	2,102 23,304	2,764 19,015	2,000 20,000
Service of Process	23,304 360	19,015	20,000
2550 011 100000	000	200	200

	FY08	FY09	FY10
	Actual	Projected	Proposed
Processing of Release Forms	16,450	11,936	12,000
Charges for Services - EPB	7,200	7,200	7,200
Variance Request Fees	6,225	5,375	5,000
Fire & Ambulance Service Fees	248	208	200
Warner/Montague Park Ballfield Fees	6,750	2,425	6,000
Fitness Center	44,337	55,778	40,000
Arts & Culture	8,656	14,749	10,000
Skateboard Park	78,512	63,896	65,000
Kidz Kamp	68,895	73,092	66,154
Therapeutic Kamp Fees	2,115	2,025	2,000
Champion's Club	42,210	50,113	40,000
Construction Board of Appeals	1,500	1,800	2,000
Zoning Letter	9,000	6,425	8,000
Sign Board of Appeals	3,900	3,450	2,500
Certificates of Occupancy	17,385	17,510	18,000
Sewer Verification Letter	450	300	300
Modular Home Site Investigation	100	75	-
Plan Checking Fees	240,775	171,940	150,000
Phased Construction Plans Review	7,521	8,025	7,200
Cell Tower Site/Location Review	3,000	-	2,000
Memorial Auditorium Credit Card Fees	45,356	17,976	20,000
Tivoli Credit Card Fees	19,467	9,829	12,000
Preservation Fees	173,057	128,697	100,000
Sports Program Fees	4,685	2,307	2,000
Non-Traditional Program Fees	7,026	6,733	5,000
OutVenture Fees	19,282	28,876	20,000
Police Reports: Accidents, etc. Fees	117,369	81,351	115,000
Photo/ID Card Fees	3,125	2,313	1,800
Dead Animal Pick Up Fees	6,656	7,280	6,000
General Pension Admin. Costs	26,991	43,784	33,000
Credit Card Processing Fees	54,437	33,088	25,000
Code Compliance Letter Fees	835	700	1,000
Park Event Fee	<u>7,075</u>	<u>8,950</u>	<u>6,000</u>
TOTAL SERVICE CHARGES	\$ 2,614,734	\$2,312,379	\$2,296,554
MISCELLANEOUS REVENUE			
Land & Building Rents	\$ 201,909	\$ 223,199	\$ 150,000
Dock Rental	26,887	96,475	35,000
Payroll Deduction Charges	4,339	3,956	4,000
Indirect Cost	2,485,866	2,585,866	2,585,866
Plans and Specification Deposits	9,040	9,990	6,500
Condemnation	84,443	18,317	20,000
Memorial Auditorium Rents	190,541	134,210	120,000
Memorial Auditorium Concessions	53,890	41,779	20,000
Tivoli Rents	157,468	136,395	120,000
Tivoli Concessions	32,693	30,024	20,000
Swimming Pools	70,416	68,039	70,000
Park Concessions	7,387	25,070	15,000
Recreation Center Rental	79,702	81,610	75,000
Carousel Ridership	106,430	110,791	95,000
Walker Pavilion Rents	17,750	17,519	18,000

	FY08 <u>Actual</u>	FY09 <u>Projected</u>	FY10 <u>Proposed</u>
Walker Pavilion Table Rental Auditorium Box Office Tivoli Box Office Sale of Equipment Loss & Damage Sale of Scrap Miscellaneous Revenue Purchase Card Rebate Ross' Landing Rent Greenway Facilities Rent Outside Sales – Radio Shop Memorial Auditorium OT Reimb Tivoli Theatre OT Reimbursement	2,875 185,283 95,434 12,011 62,300 360 172,477 10,795 26,039 12,420 282,156 9,118 9,559	2,350 118,724 62,127 25 106,794 2,637 176,021 11,899 - 12,250 74,701 6,306 5,671	2,000 90,000 60,000 - 61,841 - 110,540 10,000 5,000 10,000 50,000 4,500 3,500
Summit of Softball	9,559	5,071	186,150
TOTAL MISCELLANEOUS REVENUE TRANSFERS IN	\$ 4,409,588	\$4,162,745	\$3,947,897
Transfers In-EPB Electric Transfers In-EPB Telecom Transfers In-EPB Internet Transfers In-Any Other	\$ 2,985,575 324,955 1,591 <u>1,632,166</u>	\$3,131,950 334,653 2,193	\$3,379,812 377,070 3,011 414,800
TOTAL TRANSFERS IN	\$ 4,944,287	\$3,468,796	\$4,174,693
TOTAL GENERAL FUND REVENUE	\$ 173,514,735	\$ 168,005,516	\$ 167,535,000

and,

WHEREAS, it is necessary to base the appropriations to the various departments of the Municipal Government on the above estimated revenues:

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, TENNESSEE:

<u>SECTION 1</u>. That for the purpose of raising revenue to operate the various departments, agencies, boards, commissions, offices, divisions or branches of the Municipal Government, and to pay the interest on and retire bonds of said City as they mature, there be and is hereby levied upon all taxable property within the City of Chattanooga, Tennessee, a tax for the year 2009 at a rate of \$1.939 upon every \$100.00 in assessed value of such taxable property; and to the extent applicable there is also levied a tax at the same rate upon every \$100.00 of Merchant and other Ad Valorem within the corporate limits of the City of Chattanooga, Tennessee.

SECTION 2. That the assessment made by the Assessor of Property of Hamilton County, Tennessee, and by the Tennessee Regulatory Agency for 2009 on all property located within the Corporate limits of the City of Chattanooga, Tennessee, be and is hereby adopted as the assessments of the City of Chattanooga.

<u>SECTION 3.</u> That the taxes herein levied on all taxable property within the corporate limits of the City of Chattanooga shall be due and payable at the office of the City Treasurer and Tax Collector OCTOBER 1, 2009, and shall become delinquent MARCH 1, 2010, after which date unpaid taxes shall bear interest at twelve percent (12%) per annum, and a penalty of six percent (6%) per annum, plus other penalties as provided by law, which shall be paid by the taxpayer; provided, that except for taxpayers receiving tax relief under T.C.A. Sections 67-5-702 through 67-5-705.

<u>SECTION 4.</u> That the provisions of the Business Tax Act, Tennessee Code Annotated section 67-4-701, et seq., relative to the authorization of local taxes upon the privilege of engaging in certain types of business activities be and are hereby adopted by reference, and there is hereby levied a Business Tax on all businesses taxable by municipalities under Chapter 387, Public Acts of 1971, as amended, at the maximum rates specified therein. The City Treasurer is authorized and directed to collect such taxes as are authorized by said Act to be collected by the City of Chattanooga, a municipality, together with such interest and penalties as may become due thereon, at the maximum rate provided by law, until such time as the Commissioner of the Tennessee Department of Revenue ("Commissioner") provides the City with written notice that the Department of Revenue shall begin to collect the Business Tax as authorized in T.C.A. § 67-4-703(a). Until the City receives such notification from the Commissioner, the City Treasurer is hereby authorized and directed to collect a fee of Five Dollars (\$5.00) upon the issuance of any privilege license under said Business Tax Act and also upon receipt of each payment of the Gross Receipts tax authorized by said Act, except that this fee may not be charged persons paying the annual minimum tax under the provisions of Part 7, Chapter 4, Title 67, of Tennessee Code Annotated, if paid on the same date as the respective and related return is filed.

Following notification from the Commissioner, the City's responsibilities under the Business Tax Act shall be limited to registering businesses located within the City and collecting a fee of Fifteen Dollars (\$15.00) for issuance of an initial business license upon the City Treasurer's receipt of the application, together with any other information reasonably required, and to issue such license at the time of registration. The City Treasurer is designated as the City official responsible for the registration of businesses located within the City of Chattanooga.

<u>SECTION 5</u>. That the budgets of the various departments, agencies, boards, commissions, offices, divisions, or branches of Municipal Government for the fiscal year beginning July 1, 2009, are fixed as hereafter set out; and the amount so fixed for each is hereby appropriated out of the estimated revenue for said year for the use of that department, agency, board, commission, office, division, branch of government, to-wit:

GENERAL FUND APPROPRIATIONS

	FY08	FY09	FY10
	<u>Actual</u>	<u>Projected</u>	<u>Proposed</u>
Department of Finance & Administration Department of Police Department of Fire Department of Public Works Department of Parks & Recreation Department of Personnel Department of Neighborhood Services General Government & Supported Agencies Executive Department Department of Education, Arts, & Culture	\$ 3,836,038	\$ 3,793,756	\$3,874,300
	43,555,645	43,669,893	40,832,863
	27,942,460	27,875,892	27,435,823
	30,923,929	32,740,764	30,430,100
	11,728,025	11,723,018	11,589,463
	6,683,835	6,678,515	7,047,622
	1,978,611	1,981,177	1,870,020
	47,631,798	45,300,378	40,588,770
	1,428,349	1,392,425	1,580,113
	2,279,350	2,103,738	2,285,926
TOTAL	\$177,988,039	\$177,259,556	\$167,535,000
DEPARTMENT OF FINANCE & ADMINISTRATION Finance Office City Treasurer City Court Clerk – Operations City Court Clerk's Office – Space Cost TOTAL	\$ 1,959,594	\$ 2,007,361	2,057,102
	701,627	722,749	765,946
	1,044,096	938,646	926,252
	<u>130,721</u>	125,000	125,000
	\$ 3,836,038	\$ 3,793,756	\$ 3,874,300
Chief of Police Internal Affairs Uniform Services Command Office Community Services Special Operations Division Police Patrol Alpha Police Patrol Bravo Police Patrol Charlie Park Security Parking Bike Patrol Police Patrol Echo Police Patrol Fox Police Patrol Delta Police Patrol George Investigative Services Property Crimes Major Crimes Operation Support Service Command Admin Support & Technical Services Training Recruiting Budget & Finance	\$1,939,708 459,459 255,287 272,615 2,303,113 2,645,655 1,944,769 1,951,423 202,210 367,870 479,180 2,141,988 2,281,251 2,051,254 2,336,219 848,042 1,361,517 1,929,896 -1,998,266 273,219 1,552,087 3,037,582 431,211	\$ 1,671,896 539,533 331,183 208,157 2,406,147 2,475,753 2,026,689 1,927,383 245,567 681,424 589,902 2,151,824 2,314,757 2,089,045 2,562,573 529,217 1,519,185 2,122,989 	\$1,777,857 524,236 332,289 212,693 2,566,375 2,316,144 1,993,629 1,852,361 230,690 501,992 586,521 2,153,251 2,243,004 2,075,049 2,480,662 528,945 1,590,192 2,251,664

Facilities, Securities Records Management & Services Polygraph 911 Communications Center Animal Services TOTAL	4,850,691 1,031,581 81,827 3,473,437 	4,514,183 911,188 81,545 3,470,937 	2,084,169 960,199 78,309 3,120,000 1,474,572 \$40,832,863
	Actual	<u>Projected</u>	Proposed
DEPARTMENT OF FIRE			
Fire Operations Office of Fire Chief Fire Operations Fire Hall # 1 Fire Hall # 4 Fire Hall # 5 Fire Hall # 5 Fire Hall # 8 Fire Hall # 9 Fire Hall # 10 Fire Hall # 12 Fire Hall # 13 Fire Hall # 15 Fire Hall # 15 Fire Hall # 17 Fire Hall # 17 Fire Hall # 19 Fire Hall # 20 Fire Hall # 21 Fire Hall # 21 Fire Administrative Staff Fire Safety Research and Planning Tactical Services Training Division Resource Division Fire Marshall Staff Fire Prevention Public Education Fire Investigation Water Supply Information Technology Records Division	\$2,690,603 262,496 745,319 3,426,491 894,590 1,863,872 843,322 914,972 798,499 881,872 922,165 1,773,294 1,756,687 801,800 943,603 772,292 1,682,810 849,631 943,914 869,615 9,146 139,074 63,306 64,601 209,824 923,935 632,157 141,193 372,262 142,407 291,759 72,753 132,746 76,802	\$249,428 322,675 2,522,991 3,415,140 896,471 1,909,518 872,409 908,510 882,454 903,147 924,887 1,806,912 1,852,427 893,239 889,006 855,910 1,804,545 861,761 980,594 871,777 10,134 153,850 71,384 72,556 167,693 894,154 670,262 144,693 335,537 147,069 304,564 72,806 132,072 75,317	\$ 242,745
Fire Utilities	32,648		
TOTAL <u>DEPARTMENT OF PUBLIC WORKS</u>	\$27,942,460	\$27,875,892	\$27,435,823
Administration City Engineer Emergency Sewer Construction & Maintenance Street Cleaning City Wide Services Summer Work Program	\$ 968,012 1,920,459 712,261 2,202,952 2,550,974 968,502 49,595	\$ 1,114,696 2,101,524 776,793 2,150,703 2,485,290 1,010,077 33,776	\$ 908,911 2,005,028 984,302 2,100,933 2,359,468 988,536

Waste Pick-up Brush	2,724,275	2,087,832	1,700,878
Waste Pick-up Garbage	3,868,162	4,208,596	3,362,861
Trash Flash	330,954	427,319	450,215
Curbside Recycle	86,253	380,311	411,480
Municipal Forestry	618,737	596,120	542,094
Walliopal Folestry	010,737	330,120	542,054
	FY08	FY09	FY10
	Actual	Projected	Proposed
	Actual	<u>i Tojecteu</u>	<u>1 1000360</u>
Land Development Office	2,928,585	2,491,420	2,469,946
Board of Plumbing Examiners	2,966	3,596	2,607
Board of Electrical Examiners	23,228	27,404	22,970
Board of Mechanical Examiners	1,242	1,065	3,040
Board of Gas Fitters	2,754	1,328	3,547
Board of Appeals & Variances	9,165	8,765	12,475
Traffic Engineering Administration	749,426	740,244	759,835
Street Lighting	2,795,290	3,062,517	2,886,021
Traffic Control	1,907,019	1,841,048	1,793,151
Public Works Utilities	144,501	163,155	140,775
Brainerd Levee 1, 2, 3	21,557	32,070	46,600
Orchard Knob Storm Station	28,266	33,558	38,250
Minor Storm Station	2,032	2,045	11,450
Waste Disposal Fee	4,622,810	6,275,560	5,740,775
Water Quality Management Subsidy	<u>683,952</u>	683,952	683,952
TOTAL	\$ 30,923,929	\$32,740,764	\$30,430,100
DEPARTMENT OF PARKS & RECREATION			
Administration	\$ 415,955	\$498,323	\$ 956,361
Public Information	105,096	87,129	98,927
Greater Chatt Sports Committee A.O.	75,000	75,000	75,000
Outdoor Chattanooga	184,924	179,691	210,788
Skatepark	115,191	99,062	137,994
Trust for Public Land	100,000	100,000	100,000
Recreation Facility Management	1,157,576	1,099,993	939,545
Fitness Center	222,780	205,278	189,415
OutVenture	134,583	138,169	148,393
Sports	194,243	192,930	157,549
Champion's Club	254,592	260,607	249,724
Aquatics	188,843	170,571	173,312
Therapeutic Recreation	109,243	112,188	113,306
Kidz Kamp Program	177,339	187,239	215,196
Heritage Park House	1,817	3,037	-
Avondale Recreation Center	130,374	135,104	138,555
Brainerd Recreation Center	263,870	311,011	301,932
Carver Recreation Center	168,265	162,166	138,496
East Chattanooga Recreation Center	163,642	175,721	144,685
East Lake Recreation Center	120,823	122,801	127,968
Eastdale Recreation Center	182,685	185,041	190,082
First Centenary Recreation Center	45,509	46,288	47,898
Frances B. Wyatt Recreation Center	95,437	74,025	59,032
Glenwood Recreation Center	188,496	187,262	190,809
John A. Patten Recreation Center	129,551	129,141	100,436
North Chattanooga Recreation Center	138,158	112,419	96,613
Shepherd Recreation Center	170,786	173,718	176,576
South Chattanooga Recreation Center	246,638	221,290	220,982
Tyner Recreation Center	246,636 165,721	155,988	135,289
Tyriot Noordation Octilei	100,121	100,800	100,208

Washington Hills Recreation Center Westside Community Center Parks & Athletic Fields Tennessee Riverpark – Downtown Buildings & Structures Carousel Operations		178,328 61,281 818,463 1,161,739 951,239 133,330 FY08 Actual	50 784 1,239 939 124	,246 ,410 Y09		97,184 53,040 771,491 1,197,745 874,939 92,141 FY10 Proposed
Parks & Facilities Landscape Tennessee Riverpark Security City Wide Security Athletic Facilities Coolidge Park Renaissance Park Ross' Landing Walkers Pavilion Walnut Street Bridge Waterfront Management Chattanooga Zoo		779,075 460,447 163,703 122,162 301,550 91,653 23,000 218,357 11,594 20,318 40,000 544,650	506 181 124 320 100 30 143 1 34	,788 ,880 ,660 ,357 ,201 ,808 ,556 ,951 ,232 ,000	_	666,819 478,248 189,037 129,385 372,537 61,411 18,931 125,716 2,905 6,330 40,000 576,741
TOTAL	\$	11,728,025	\$11,723	,018	\$1 ⁻	1,589,463
DEPARTMENT OF PERSONNEL Administration Wellness Initiative Physicals Employee Insurance Program Employee Insurance Office Job Injuries	\$	1,246,902 14,210 4,986,326 366,514 69,883	26 5,222 306	,500 ,500		1,057,900 - 13,000 5,639,161 265,561 72,000
TOTAL	\$	6,683,835	\$ 6,678	,515	\$ 7	7,047,622
DEPARTMENT OF NEIGHBORHOOD SERVICES & CO Neighborhood Services - Administration Grants Administration Codes, Community Svcs/ Neigh Relations Neighborhood Partners Projects	<u>3MN</u> \$	1UNITY DEV 516,367 75,071 1,343,949 43,224	\$ 522 67 1,335	,739 ,792	\$	524,218 42,812 1,247,990 55,000
TOTAL	\$	1,978,611	\$ 1,981	,177	\$ 1	1,870,020
DEPARTMENT OF EXECUTIVE BRANCH Mayor's Office Multicultural Affairs Office Of Faith Based Initiatives Great Ideas Competition	\$	851,968 294,174 269,449 12,758	279 285	,784 ,951 ,674 ,016	\$	871,587 384,284 324,242
TOTAL	\$	1,428,349	\$ 1,392	,425	\$	1,580,113
DEPARTMENT OF EDUCATION, ARTS, & CULTURE Administration Memorial Auditorium Civic Facilities Concessions Tivoli Theatre Civic Facilities Administration North River Civic Center	\$	377,478 511,481 59,401 297,583 687,672 93,525	466 50 296 639	5,896 5,626 5,950 5,042 5,677 5,073	\$	346,131 469,917 41,794 315,069 773,085 92,068

Eastgate Center	135,749	117,460	116,327
Heritage House	59,887	56,910	67,985
Cultural Arts	<u>56,572</u>	<u>62,104</u>	<u>63,550</u>
TOTAL	\$ 2.279.350	\$ 2.103.738	\$2.285.926

SECTION 5(a). GENERAL GOVERNMENT & SUPPORTED AGENCIES. The initials "A.O." as they appear in this Section, or elsewhere in the Ordinance, shall mean "Appropriation Only" which is hereby defined to mean that the amount as is shown being appropriated is only the appropriation of the City toward the total budget of such department, agency, board, commission, office or division or branch of government and is not to be construed to mean that such amount is its total budget or appropriation. The initials "A.S.F." as they appear in this Section, or elsewhere in this Ordinance, shall mean "Appropriation to Special Fund" which is hereby defined to mean that the amount as is shown being appropriated is to a Special Fund that will not revert to the General Fund at the end of the fiscal year. The amounts shown as appropriations to the Chattanooga Hamilton County Bicentennial Library and the Regional Planning Agency shall be contingent upon an equal amount being appropriated by Hamilton County.

GENERAL GOVERNMENT & SUPPORTED AGENCIES

	FY08 <u>Actual</u>	FY09 <u>Projected</u>	FY10 <u>Proposed</u>
Audits, Dues, & Surveys	\$ 203,981	\$ 144,301	\$ 206,000
Capital Improvements	12,058,840	8,949,717	0
City Attorney's Office Admin	1,057,642	1,010,451	1,084,778
City Council	687,196	660,980	709,617
City Court (Judicial) #1	347,264	340,110	363,901
City Court (Judicial) #2	332,694	328,184	354,963
Chattanooga Water Quality Mgmt FeeA.S.F.	82,679	81,165	85,000
Contingency Fund	351,460	53,230	235,634
Debt Service Fund A.S.F.	9,392,174	12,166,456	15,906,307
Election Expense	8,516	174,099	10,000
Intergovernmental Relations	261,892	425,543	357,000
Liability Insurance Fund	800,000	400,000	800,000
Unemployment Insurance	40,847	62,541	68,000
Air Pollution Control Bureau	270,820	270,820	270,820
Allied Arts Council	255,000	255,000	191,250
CARCOG & Economic Dev District A.O.	31,038	31,038	31,111
CARTA Subsidy	3,738,606	3,851,000	3,851,000
Carter Street Corporation A. O.	200,000	200,000	185,000
Connecting the Dots w/Technology	39,316	0	0
Chatt African Amer Museum/Bessie Smith A. O.	70,000	70,000	64,000
Chatt. Community Resource Center	48,750	0	0
Chattanooga Area Urban League	50,000	50,000	50,000
Chattanooga Area Food Bank A.O.	0	0	15,000
Chattanooga Neighborhood Enterprises	1,000,000	1,000,000	900,000
Chattanooga History Center A.O.	24,000	24,000	18,000
C-HC Bicentennial Public Library A.S.F.	2,491,660	2,640,000	2,640,000
Children's Advocacy Center	30,000	30,000	22,500
Choose Chattanooga	25,000	25,000	20,000
City Code Revision	0	6,428	0
Community Foundation Scholarships	160,000	160,000	120,000
Community Impact Fund A.O.	300,000	300,000	208,511

Downtown Partnership	100,000 100,000 130,475 0	100,000 100,000 190,150 0	80,000 237,500 283,861 53,021
	FY08	FY09	FY10
	Actual	<u>Projected</u>	Proposed
Finley Stadium	0	60,000	60,000
Friends of Moccasin Bend Nat'l Park A.O.	0	0	30,000
Front Porch AllianceA.O.	32,000	30,000	27,000
Go Fest	25,000	25,000	15,000
Heritage Hall Fund	57,019	57,019	62,653
Homeless Health Care Center	17,500	17,500	15,750
Human Services	1,333,477	1,333,477	1,233,477
Inner City Ministry A.O.	18,500	9,250	0
Railroad Authority	74,960	55,794	67,822
Regional Planning Agency A.S.F.	942,817	990,007	1,115,712
Renewal & Replacement	2,608,701	528,918	500,000
Scenic Cities Beautiful A.S.F.	22,888	22,888	5,000
Senior Neighbors/Alexian Brothers A.O.	58,916	29,458	22,094
Tennessee RiverPark A.O.	1,175,386	1,258,632	1,219,775
Tuition Assistance Program	17,109	22,187	20,000
WTCI-TV-Channel 45	60,000	60,000	45,000
Internal Audit	468,415	464,763	478,740
General Services			
Administration	287,371	343,791	310,220
Purchasing	732,775	739,549	692,677
Building Maintenance	781,626	1,092,941	901,616
Chatt Mobile Communication Services	469,315	418,752	491,062
Real Estate	40,100	34,372	24,287
Property Maintenance	48,376	17,825	32,000
CCRC Operations	14,074	13,993	3,750
311 Call Center	438,808	464,785	533,364
Information Services	2,852,836	2,784,094	2,923,156
Telephone System	206,363	174,109	161,160
Telecommunication Operations	157,613	151,061	174,681
TOTAL	\$47,631,795	\$45,300,378	\$40,588,770

SECTION 6. That there be and is hereby established a budget for each of the following special funds for Fiscal Year 2009-2010:

		FY08 <u>Actual</u>	FY09 <u>Projected</u>	FY10 <u>Proposed</u>
1108	MUNICIPAL GOLF COURSE FUND			
ESTIMATE Pro Shop Green Fee Membersh Cart Renta Food	nips	\$ 165,052 807,656 161,854 567,554 83,291	\$ 163,074 821,482 153,549 579,243 85,027	\$ 149,368 758,132 145,328 557,212 76,334

Beverage Property Rental Total	152,973 <u>3,600</u> \$1,941,980	161,563 - \$1,963,938	141,278
	FY08 <u>Actual</u>	FY09 <u>Projected</u>	FY10 Proposed
APPROPRIATIONS Brainerd Brown Acres Total	\$ 840,499 1,029,929 \$ 1,870,428	\$ 816,857 	\$ 816,857 <u>1,010,795</u> \$1,827,652
1119 ECONOMIC DEVELOPMENT FUND			
ESTIMATED REVENUE City – Only Sales Tax Total	\$10,767,083 \$10,767,083	\$10,400,000 \$10,400,000	\$10,400,000 \$10,400,000
APPROPRIATIONS Economic Development Capital Projects Appropriation to Capital from Fund Balance TN Multicultural Chamber of Commerce Chattanooga Chamber of Commerce Chamber of Commerce Marketing-Enterprise South Lease Payments Less: Chattanoogan Lease Payment offset \$10,400,000	\$ 1,754,337 1,090,663 150,000 450,000 - 6,772,702 (1,587,859) Total	\$ 1,419,467 1,506,221 150,000 450,000 75,000 6,863,320 (1,985,857) \$ 8,629,843	\$ 1,637,444 75,000 450,000 75,000 8,762,556 (600,000) \$ 8,478,151
2102 HUMAN SERVICES DEPARTMENT			
ESTIMATED REVENUE Federal – State Grants City of Chattanooga Interest Income Donations & Other Day Care Fees Fund Balance Total	\$11,167,721 1,333,477 59,465 75,514 85,853 <u>605,145</u> \$13,327,175	\$12,153,924 1,333,477 3,521 84,744 46,542 <u>522,135</u> \$14,144,343	\$15,916,112 1,246,086 109,465 73,000 46,600 <u>162,068</u> \$17,553,331
APPROPRIATIONS Administration Headstart Day Care Weatherization Foster Grandparents LIEAP CSBG Human Services Program CDBG-Homeless Utility Deposit Asst. City General Relief Total	\$ 1,053,817 7,800,139 878,894 336,775 504,956 1,367,657 792,571 286,361 2,150 72,512 \$13,095,832	\$ 954,984 7,532,654 859,298 474,682 524,489 2,620,237 758,433 348,376 - 71,190 \$14,144,343	\$ 903,481 8,277,037 845,062 3,975,647 500,877 1,093,383 1,489,434 395,542 - 72,868 \$17,553,331

	FY08 <u>Actual</u>	FY09 Projected	FY10 Proposed
2103 NARCOTICS FUND			
ESTIMATED REVENUE Federal State Confiscated Narcotics Funds Other Total APPROPRIATIONS Operations	\$ 94,892 13,880 600,448 136,979 \$ 846,199	\$ 65,474 '17,560 265,244 <u>98,997</u> \$ 447,275	\$ 50,000 12,000 200,000 100,000 \$ 362,000
Total	\$ 1,155,640	\$ 597,000	\$ 362,000
2104 STATE STREET AID			
ESTIMATED REVENUE State of Tennessee Fund Balance State Maintenance of Streets Investment Income Total	\$4,382,543 300,000 31,050 <u>69,106</u> \$4,782,699	\$4,089,271 385,605 '25,312 <u>'23,715</u> \$4,523,903	\$3,935,115 - 35,000
APPROPRIATIONS Operations Total 2105 COMMUNITY DEVELOPMENT FUND	\$4,526,994 \$4,526,994	\$4,523,903 \$4,523,903	\$3,985,115 \$3,985,115
ESTIMATED REVENUE Federal Miscellaneous Total	\$7,407,389 	\$2,517,435 _1,361,785 \$3,879,220	\$3,093,000 <u>1,234,815</u> \$4,327,815
APPROPRIATIONS Administration Chattanooga Neighborhood Enterprise Prior Yr Economic Dev Projects Transfers Total	\$ 513,269 943,096 2,563,137 2,989,800 \$7,009,302	\$ 499,418 556,527 2,102,430 	\$ 308,000 1,440,000 1,751,701 <u>828,114</u> \$4,327,815
2106 HOTEL/MOTEL TAX FUND			
ESTIMATED REVENUE Occupancy Tax SRC Parking Garage Revenue Interest Revenue Fund Balance	\$4,067,154 181,910 87,938	\$3,893,567 0 47,640 1,429,887	\$3,939,000 0 0

Total	\$4,337,002	\$5,371,094	\$3,939,000	
	FY08	FY09	FY10	
APPROPRIATIONS	<u>Actual</u>	<u>Projected</u>	Proposed	
21st Century Waterfront Capital Fund Other Waterfront Capital Fund Appropriation from Fund Balance Appropriation to Capital Hotel/Motel Collection Fee	\$0 428,850 196,150 0 80,474	\$2,000,000 0 0 0 75,781	\$491,565 0 0 0 78,780	
Debt Service Hamilton County Total	3,216,150 <u>30,000</u> \$3,951,624	3,265,313 <u>30,000</u> \$5,371,094	3,338,655 <u>30,000</u> \$3,939,000	
3100 DEBT SERVICE FUND				
ESTIMATED REVENUE General Fund 911 Emergency Communications Homeland Security Grant (911) Hamilton County CDBG (Fannie Mae Loan) Safety Capital (Fire Loan) Hotel/Motel Tax Other Sources Total	\$9,392,174 200,000 608,759 660,981 648,179 2,553 3,216,151 3,755,084 \$18,483,881	\$12,166,456 200,000 608,759 478,191 654,284 2,247 3,265,313 425,542 \$17,800,792	\$15,906,307 200,000 608,760 527,853 501,232 5,639 3,338,655 361,197 \$21,449,643	
APPROPRIATIONS Principal Interest Bank Service Charges Total	\$10,839,021 6,873,641 <u>96,606</u> \$17,809,268	\$9,591,680 6,236,742 <u>96,302</u> \$15,924,724	\$12,482,331 8,867,312 	
5200 SOLID WASTE & SANIT	TATION FUND			
ESTIMATED REVENUE Landfill Tipping Fees Permits State of Tennessee Household Hazardous Waste Grant State of Tennessee Recycle Rebate City Tipping Fees Investment Income Sale of Mulch Miscellaneous Total	\$ 505,958 2,646 46, 214 21,838 4,622,810 448,283 40,150 12,035 \$ 5,653,720	\$ 518,032 2,756 81,171 24,044 6,275,560 286,642 32,114 32,073 \$7,252,392	\$ 430,000 2,500 65,000 60,000 5,740,775 '284,053 34,900 \$6,617,228	
APPROPRIATIONS Recycle Waste Disposal – Summit Monitoring Waste Disposal – City Landfill Wood Recycle Montague Park Monitoring Solid Waste Reserve Debt Service Principal	\$ 615,992 215,765 1,077,348 693,658 3,701	\$ 653,773 197,515 1,432,959 375,149 5,826	\$ 808,336 '284,053 '1,109,468 '532,674 9,000	
Interest	1,304,843	1,185,067	1,120,652	

Capital Improvement Household Hazardous Waste Total	1,865,000 <u>83,724</u> \$6,968,812	300,000 <u>87,464</u> \$6,709,573	<u>'100,000</u> \$6,617,228	
	FY08 <u>Actual</u>	FY09 <u>Projected</u>	FY10 <u>Proposed</u>	
5300 WATER QUALITY FUND STIMATED REVENUE				
Water Quality Fee	\$5,619,138	\$5,727,779	\$5,458,259	
Land Disturbing Fee	50,656	30,125	30,000	
Other	79,220	97,717	50,000	
General Fund Subsidy	683,952	683,952	683,952	
Fund Balance	1,675,000	775,000	-	
Total	\$8,107,966	\$7,314,573	\$6,222,211	
	. , ,	. , ,	. , ,	
APPROPRIATIONS				
Water Quality Administration	\$1,769,322	\$1,973,585	\$2,395,782	
Water Quality Construction	115,762	-	-	
Water Quality Operations	1,423,328	1,227,011	1,496,776	
Renewal & Replacement	32,234	46,273	30,191	
Debt Service				
Principal	818,871	818,871	1,730,510	
Interest	644,175	670,525	568,952	
Appropriation to Capital Project Fund	1,675,000	<u>775,000</u>		
Total	\$6,478,692	\$5,511,265	\$6,222,211	
P127 AUTOMATED TRAFFIC ENFORCEMENT				
ESTIMATED REVENUE				
Automated Traffic & Speeding Fines	\$ 820,629	\$1,343,065	\$1,300,000	
Use of Fund Balance	-	-	\$414,800	
Total	\$ 820,629	\$1,343,065	\$1,714,800	
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APPROPRIATIONS				
Traffic Enforcement Operations	\$ 432,014	\$ 648,818	\$1,300,000	
Transfer to General Fund	-	, -	414,800	
Total	\$ 432,014	\$ 648,818	\$1,714,800	
	• •	. ,	. , , ,	

SECTION 6(b). That there be and is hereby authorized the appropriation of all collections and fund balances to the respective funds, other than the General Fund, to be expended for the general public purposes as indicated.

SECTION 6(c). That the Chattanooga City Council adopted Resolution 25862 on March 24, 2009, authorizing the City to enter into an Airport Operations Service Contract ("Contract") with the Chattanooga Metropolitan Airport Authority ("Airport Authority"). In accordance with Section 5.1 of the Contract, the City hereby appropriates the sum of \$644,889.00 from the Debt Service Fund (which represents the total debt service requirements for the Airport Authority's fiscal year 2010), to be used only in the event that the Airport Authority is unable to meet its debt service requirement for fiscal year 2010.

SECTION 6(d). The City, or its designee, shall have the authority to impose and collect reasonable fees related to the administration of the Chattanooga Renewal Community Initiative including, but not limited to, a fee for applications for the Commercial Revitalization Deduction program as established under the Community Renewal Tax Relief Act of 2000 and the Tennessee Department of Economic and Community Development Qualified Allocation Plan.

SECTION 7(a). That all persons under the "City of Chattanooga Classification and Pay System" and covered by the "Pay Plans" on the effective date of this Ordinance shall receive pay within the appropriate range as designed in the City's Pay Plan. The Mayor shall authorize pay for all persons not within the "City of

Funded	Po	sition Name	Range/Rate	Period			
		DEPARTMENT OF GEN	ERAL GOVERN	IMENT			
		OFFICE OF CITY ATTORNE	EY				
C00150	1	City Attorney				34	В
		CITY COURT (JUDICIAL) –	First Division				
C00152	2	City Court Officer		(each)	NP		В
C00153 C20010	1 1	Judicial Assistant City Judge			*	\$23.30H	B B
		CITY COURT (JUDICIAL) –	Second Division				
C00152	2	City Court Officer		(each)	NP		В
C00153 C20010	1 1	Judicial Assistant City Judge			*	\$23.30H	B B
		* The City Judges shall be pa Sessions Judges of Hamilton			al		
		CITY COUNCIL					
C00159	1	Clerk to Council			NP		В
C00160	1	Management Analyst			NP		В
C00161 C00163	1 1	Assistant Clerk to Council Council Secretary			NP NP		B B
C20100	1	Council Chairperson			***		В
C20200	1	Council Vice Chairperson			**		В
C20300	7	Council Member		(each)	*		В

Members of the Council shall be paid fifteen percent (15%) of the Mayor's Salary.

^{**} The Vice-Chairperson shall be paid fifteen percent (15%) of the Mayor's salary plus an additional \$2,500.00

^{***} The Chairperson shall be paid fifteen percent

(15%) of the Mayor's salary plus an additional $\$5,\!000.00$

311 CALL CENTER

C02106 C02107 C02108 C04008	1 8 1 1	Customer Service Rep 2 Customer Service Rep 1 Customer Service Supervisor Webmaster	(each)	8 7 15 20	B B B
		INTERNAL AUDIT/ PEFORMANCE REVIE	W		
C00084	3	Internal Auditor 1	(each)	19	В
C02117	1	Internal Auditor 2		21	В
C02118	1	Director Internal Audit	29	В	
C04037	1	Administrative Support Spec		10	В
		INFORMATION SERVICES			
C00107	1	Chief Information Officer		33	В
C00108	1	Manager Application Services		28	В
C00109	1	Dep Chief Information Officer		29	В
C00110	1	Network Analyst		22	В
C00113	1	Manager IT Support Services		28	В
C00114	1	Network Engineer		17	В
C00115	2	Systems & Database Spec 2	(each)	23	В
C00116	1	Systems & Database Spec 1		22	В
C00117	1	Manager Network		27	В
C00119	4	Programmer 2	(each)	20	В
C00120	1	IT Support Services Supervisor		21	В
C00127	4	Programmer 1	(each)	18	В
C04004	4	IT Business Project Analyst	(each)	25	В
C04008	1	Webmaster		20	В
C04009	3	IT Specialist	(each)	19	В
C04015	5	IT Technician	(each)	15	В
C04037	1	Administrative Support Spec		10	В
C04047	1	Adm Support Assistant 2		7	В
		TELECOMMUNICATIONS			
C00145	1	Telecommunications Manager		24	В
C00146	1	Telecommunications Coordinator		17	В
		GENERAL SERVICES ADMINISTRATION			
C00020	1	Director General Services		30	В
C00021	1	Asst. Director Gen Svcs	NR	В	
C00022	1	Special Project Coordinator		NR	В
C00187	1	General Svcs Technology Spec		22	В
C04011	1	Fiscal Analyst		17	В
C04047	1	Adm Support Assistant 2		7	В
		PURCHASING			
C00250	1	Manager Purchasing		23	В
C00252	7	Buyer	(each)	16	В
C00269	1	Deputy Purchasing Manager		21	В
C00283	1	Manager Real Property		22	В

C04057	2	Adm Support Assistant 1	(each)	4	В
		CITY HALL / ANNEX MAINTENANCE			
C00198	2	Security Guard	(each)	4	В
C04010	1	General Supervisor	` '	1	В
C04045	1	Crew Supervisor 1		8	В
C04059	9	Crew Worker 1	(each)	2	Н
C04029	1	Bldg Maintenance Mechanic 2	(each)	12	Н
C04040	1	Bldg Maintenance Mechanic 1	(each)	9	Н
C0+0+0	1	-	, ,	,	11
		DEVELOPMENT RESOURCE CENTER	_		
C04057	1	Adm Support Assistant 1		4	В
C04059	2	Crew Worker 1	(each)	2	Н
		CHATTANOOGA MOBILE COMMUNIO	CATION SERVIC	ES	
C00199	1	Mgr Electronics Communications		25	В
C00213	1	Electronics Com Technician 2		16	В
C04019	5	Electronics Com Technician 1	(each)	14	В
C04116	1	Electronics Shop Supv	(•4.•11)	18	В
C04057	1	Administrative Support Asst 1		4	В
		MUNICIPAL GARAGE – AMNICOLA			
C00204	1	Fleet Maintenance Shift Supv		16	В
C00205	1	Manager Fleet		23	В
C00206	4	Equipment Mechanic 3*	(each)	13	Н
C00208	3	Equipment Mechanic 1*	(each)	10	Н
C00209	1	Data Analyst	` /	12	В
C00218	2	Fleet Maintenance Shop Supv	(each)	18	В
C00224	11	Equipment Mechanic 2*	(each)	12	H
C01301	1	Inventory Clerk	(•44•11)	5	Н
C04028	1	Inventory Coordinator		13	Н
C04051	2	Inventory Technician	(each)	7	Н
C04051	2	Crew Worker 1	(each)	2	Н
		authorized to receive a tool allowance based	, ,		11
		MUNICIPAL GARAGE – 12TH STREET	[
C00204	2	Fleet Maintenance Shift Supv	(each)	16	В
C00204 C00206	7	Equipment Mechanic 3*	(each)	13	Н
					Н
C00208	5	Equipment Mechanic 1*	(each)	10	
C00218	1	Fleet Maintenance Shop Supv	(1)	18	В
C00224	6	Equipment Mechanic 2*	(each)	12	Н
C04028	1	Inventory Coordinator		13	В
C04037	1	Administrative Support Spec		10	В
C04051	2	Inventory Technician	(each)	8	В
C04053	1	Vehicle Servicer		7	Н
C04057	1	Adm Support Assistant 1		4	Н
C04058	1	Crew Worker 2		4	Н
C04059	1	Crew Worker 1		2	Н
C04100	1	Equipment Operator 4		10	Н
*denotes po	sitions a	authorized to receive a tool allowance based	on City of Chattar	nooga policy.	

C04051 C04100	1 1	Inventory Technician Equipment Operator 4		7 10	H H	
		DEPARTMENT OF FINANCE & ADMIN	ISTRATION			
		FINANCE OFFICE				
C00075	1	Administrator & City Finance Officer		35	В	
C00076	1	Deputy Administrator Finance		29	В	
C00077	1	Budget Officer		27	В	
C00079	1	Manager Financial Operations		27	В	
C00081	1	Accounts Payable Supervisor		17	В	
C00082	1	Accounting Manager		24	В	
C00083	1	Payroll Supervisor		19	В	
C00085	5	Management & Budget Analyst 1	(each)	17	В	
C00086	1	Management & Budget Analyst 2		21	В	
C00087	3	Accountant 1	(each)	17	В	
C00090	2	Accountant 2	(each)	21	В	
C00099	2	Payroll Assistant	(each)	7	В	
C00102	1	Payroll Technician		11	В	
C00995 C01402	1	Grants Specialist	(aaah)	15	В	
C01402 C01991	3 1	Accounting Technician 1 Development Planning Manager	(each)	8 NR	B B	
C01991 C04021	1	Executive Assistant		14	В	
C04021 C04035	2	Accounting Technician 2		10	В	
C04047	4	Adm Support Assistant 2	(each)	7	В	
30.0.7	•	- 10111 2 upport 1 15525 unit 2	(64611)	•	2	
		CITY TREASURER				
C00131	1	Assistant City Treasurer		22	В	
C00132	2	Tax Supervisor (each)	16	В		
C00133	1	City Treasurer	25	В		
C00136	1	Business Tax Inspector		9	В	
C00904	1	Property Clerk I		\$9.04	Н	
C00905	1	Property Clerk II		\$9.31	Н	
C00906	1	Property Clerk III		\$10.15	Н	
C01006	7	Tax Specialist	(each)	7	В	
		OFFICE OF CITY COURT CLERK				
C00055	1	City Court Clerk		24	В	
C00055	1	Deputy City Court Clerk		17	В	
C01101	12	Court Operations Assistant	(each)	5	В	
C04044	2	Court Operations Technician 2	(each)	8	В	
C04054	3	Court Operations Technician 1	(each)	6	В	
		POLICE DEPAR'	rment			
		TOLICE DETAIL				
SWORN						
C00796	3	Assistant Police Chief	(each)	P9	В	
C00805	1	Police Chief		34	В	-
C00806	1	Deputy Police Chief	/ 11	30 De	D	В
C00809	8	Police Captain	(each)	P8	В	
C00812	17	Police Lieutenant	(each)	P7	В	

C00813	90	Police Sergeant	(each)	P6	В	
C00818	352	Police Officer I	(each)	P2	В	
C04122		Police Officer II	(each)	P3	В	
C04123		Police Officer III	(each)	P4	В	
C04060		Master Police Officer	(each)	P5	В	
NON-SW						
C00168	1	Public Relations Coordinator 2		18	В	
C00825	9	Police Services Technician 1	(each)	4	В	
C00828	1	Crime Scene Technician		9	В	
C00829	1	Photographic Lab Technician		9	В	
C00834	1 7	School Patrol Officer Supv	(anala)	9	В	
C00840	1	Police Property Technician	(each)	7 13	В	
C00856	18	Police Records Operation Supv Police Service Technician 2	(aaa h)		В	В
C00970 C00975	3	School Patrol Lieutenant	(each)	6 \$21.84	Н	D
C00975 C00976	30	School Patrol Officer	(each)	\$15.08	Н	
C00976 C01005	1	Manager Accreditation	(eacii)	17	В	
C01003	1	Police Information Center Mgr		16	В	
C01010	5	Police Records Analyst	(each)	10	В	
C01011 C01402	1	Accounting Technician 1	(Cacii)	8	В	
C02205	1	Terminal Agency Coordinator		8	В	
C03003	1	Crime Statistical Analyst		15	В	
C04010	1	General Supervisor		18	В	
C04011	1	Fiscal Analyst		17	В	
C04014	1	Occupational Safety Specialist		17	В	
C04020	1	Electronics Surveillance Techn		14	В	
C04021	2	Executive Assistant		14	В	
C04040	2	Bldg Maintenance Mechanic 1	(each)	9	В	
C04042	1	Fiscal Technician	(*****)	9	В	
C04047	14	Adm Support Assistant 2	(each)	7	В	
C04050	2	Fingerprint Technician	(each)	7	В	
C04052	2	Personnel Assistant	(each)	8	В	
C04056	18	Police Records Technician	(each)	5	В	
C04057	2	Adm Support Assistant 1	(each)	4	В	
		FIRE DEPARTMENT				
		FIRE DEPARTMENT				
SWORN						
C00865	1	Fire Chief		34	В	
C00866	1	Deputy Fire Chief		F7C	В	
C00867	1	Fire Marshall		F7C	В	
C00869	6	Fire Battalion Chief	(each)	F5A	В	
C00873	78	Fire Lieutenant	(each)	F3A	В	
C00874	41	Firefighter	(each)	F1A	В	
C00892	170	Firefighter Senior	(each)	F2A	В	
C04001	4	Assistant Fire Chief	(each)	F6C	В	
C04003	75	Fire Captain	(each)	F4A	В	
C04111	8	Staff Captain	(each)	F4 C	В	
C04112	12	Staff Lieutenant	(each)	F3C	В	
C04113	2	Staff Firefighter Senior	(each)	F2C	В	
C04115	1	Executive Deputy Fire Chief		29	В	
NON-SW	ORN					
C00168	1	Public Relations Coordinator 2		18	В	
C00891	3	Fire Equipment Specialist	(each)	11	В	
C00999	1	Manager IT Fire		18	В	

C01407 C04010 C04021 C04029 C04040 C04047 C04051 C04052 C04057	1 1 1 1 3 2 1 1	Budget Technician General Supervisor Executive Assistant Bldg Maintenance Mechanic 2 Bldg Maintenance Mechanic 1 Adm Support Assistant 2 Inventory Technician Personnel Assistant Adm Support Assistant 1	(each) (each)	12 18 14 12 9 7 7 8 4	B B B B B B B
		DEPARTMENT OF PU	JBLIC WORKS		
		ADMINISTRATION			
C00450 C00451 C04028 C04011 C04021 C04047	1 1 1 1 1 2	Administrator Deputy Administrator Inventory Coordinator Fiscal Analyst Executive Assistant Administrative Support Assistant 2	(each)	34 31 13 17 14 7	B B B B
		CITY WIDE SERVICES			
C00474 C00479 C01301 C01530 C04014 C04028 C04037 C04047 C04051 C04052 C04057 C04059 C04068	1	Director, City Wide Services Accident Investigator Inventory Clerk Crew Scheduler Occupation Safety Specialist Inventory Coordinator Administrative Support Specialist Administrative Support Assistant 2 Inventory Technician Personnel Assistant Administrative Support Specialist 1 Crew Worker 1 Asst. Director City Wide Services Adm MUNICIPAL FORESTRY Municipal Forester Forestry Supervisor	(each) (each) (each)	27 10 5 8 15 13 10 7 7 8 4 2 22 22	B B B B B B B B B B B B B B B B B B B
C00333	2	Tree Trimmer	(each)	9	Н
C04038 C04100	2 2	Crew Supervisor 2 Equipment Operator 4 EMERGENCY	(each) (each)	12 10	H H
C04010 C04059 C04100 C04102 C04105	1 5 7 3 1	General Supervisor Crew Worker 1 Equipment Operator 4 Equipment Operator 3 Equipment Operator 1 ENGINEERING	18 (each) (each) (each)	B 2 10 8 5	н н н н
C00505 C00512	1 1	City Engineer Assistant City Engineer		31 28	B B

C00513	5	Civil Engineer	(each)	19	В
C00516	3	Engineering Coordinator (each)	21	В	
C00518	4	Survey Party Chief	(each)	14	В
C00521	2	Construction Inspector 1	(each)	14	В
C00522	2	Survey Instrument Technician	(each)	9	В
C00524	1	Manager IT Public Works		24	В
C00582	2	Engineering Technician	(each)	13	В
C00965	2	Engineering Co-op	(each)	\$12.33	H
C04047	1	Administrative Support Assistant 2	(00011)	7	В
C04057	1	Administrative Support Assistant 1		4	В
C04064	2	Engineering Manager	(each)	27	В
C04090	3	GIS Technician	(each)	13	В
C04117	1	Engineering Contracts Tech	(cacii)	13	В
C04117	1	Engineering Contracts Teen			ъ
		LAND DEVELOPMENT OFFICE			
C00334	1	Forestry Inspector		14	В
C00534 C00513	1	Civil Engineer		19	В
			(aaah)	14	
C00521	4	Construction Inspector 1	(each)		В
C00530	1	Site Development Engineer		24	В
C00541	1	Building Official		25	В
C00544	1	Chief Building Inspector		19	В
C00545	1	Chief Electrical Inspector		19	В
C00546	1	Chief Plumbing Inspector		19	В
C00548	2	Electrical Inspector 1	(each)	14	В
C00550	2	Plumbing Inspector 1	(each)	14	В
C00551	1	Plumbing Inspector 2		15	В
C00552	8	Combination Inspector	(each)	14	В
C00553	1	Building Inspector 1		14	В
C00554	1	Electrical Inspector 2		15	В
C00555	1	Building Inspector 2		15	В
C00559	1	Gas/Mechanical Inspector 2		15	В
C00567	1	Director Land Development		27	В
C00578	1	Chief Zoning and Sign Inspector		19	В
C01004	4	Permit Clerk	(each)	6	В
C01955	1	Development Ombudsman		18	В
C04032	1	Office Supervisor		12	В
C04047	1	Administrative Support Assistant 2		7	В
C04057	1	Administrative Support Assistant 1		4	В
C04080	1	Plans Review Specialist 3		15	В
C04085	1	Historic Preservation Planner		14	В
C04096	1	Plans Review Specialist 2		12	В
C04101	2	Plans Review Specialist 1	(each)	9	В
		SEWER CONSTRUCTION & MAINTENANG	CE		
C00521	1	Construction Inspector 1		14	В
C00683	1	Manager Sewer Construction & Maintenance		25	В
C04030	5	Crew Supervisor 3	(each)	14	В
C04038	2	Crew Supervisor 2	(each)	12	В
C04045	1	Crew Supervisor 1	(cacii)	8	Н
C04049	8	Crew Worker 3	(each)	7	Н
C04049 C04058	6	Crew Worker 2	(each)	4	Н
C04059	8	Crew Worker 1	(each)	2	H
	2			6	Н
C04104 C04102	2	Equipment Operator 3	(each)	8	п Н
C04102 C04124	5	Equipment Operator 3 Equipment Operator 5	(each)	8 11	п Н
CU+124	5	Equipment Operator 5	(Cacii)	11	11

STREET CLEANING

C04010	1	General Supervisor		18	В
C04038		Crew Supervisor 2		12	В
	1		(1)		
C04045	3	Crew Supervisor 1	(each)	8	В
C04058	2	Crew Worker 2	(each)	4	Н
C04059	11	Crew Worker 1	(each)	2	Н
C04100	11	Equipment Operator 4		10	Н
C04105	6	Equipment Operator 1	(each)	5	Н
			` /		
		TRAFFIC CONTROL			
C00206	1	Equipment Mechanic 3*		13	Н
C00743	1	Manager Traffic Operations		24	В
C00744	1	Traffic Electrician Supervisor		19	В
C00753	1	Parking Meter Technician		7	В
		_	(1 -)		
C00756	2	Electronics Technician 1	(each)	14	В
C00757	1	Traffic Electronic Supervisor		19	В
C04010	1	General Supervisor		18	В
C04018	1	Electrician 2		14	В
C04027	4	Electrician 1	(each)	13	В
C04037	1	Administrative Support Specialist	` ′	10	В
C04038	1	Crew Supervisor 2		12	В
C04049	2	Crew Worker 3 (each)		7	Н
		` '			
C04057	1	Administrative Support Assistant 1	4 15	4	В
C04058	3	Crew Worker 2	(each)	4	H
C04059	7	Crew Worker 1	(each)	2	Н
C04102	5	Equipment Operator 3	(each)	8	Н
C0XXX 1 Electrical Apprentice					H
41					
*denotes p	ositions a	authorized to receive a tool allowance based	on City of Chattan	ooga policy.	
*denotes p	ositions a	authorized to receive a tool allowance based	on City of Chattan	ooga policy.	
*denotes p	ositions a	nuthorized to receive a tool allowance based of TRAFFIC ENGINEERING	on City of Chattan	ooga policy.	
		TRAFFIC ENGINEERING	on City of Chattan	ooga policy.	В
C00768	1	TRAFFIC ENGINEERING City Traffic Engineer	on City of Chattan	27	B B
C00768 C00769	1 1	TRAFFIC ENGINEERING City Traffic Engineer Assistant City Traffic Engineer	on City of Chattan	27 25	В
C00768 C00769 C00770	1 1 1	TRAFFIC ENGINEERING City Traffic Engineer Assistant City Traffic Engineer Traffic Operations Analyst	on City of Chattan	27 25 16	B B
C00768 C00769 C00770 C00771	1 1 1	TRAFFIC ENGINEERING City Traffic Engineer Assistant City Traffic Engineer Traffic Operations Analyst Traffic Engineering Coordinator		27 25 16 13	B B B
C00768 C00769 C00770 C00771 C00774	1 1 1 1 4	TRAFFIC ENGINEERING City Traffic Engineer Assistant City Traffic Engineer Traffic Operations Analyst Traffic Engineering Coordinator Traffic Engineering Technician	on City of Chattan (each)	27 25 16 13 10	B B B
C00768 C00769 C00770 C00771 C00774 C00776	1 1 1 1 4	TRAFFIC ENGINEERING City Traffic Engineer Assistant City Traffic Engineer Traffic Operations Analyst Traffic Engineering Coordinator Traffic Engineering Technician Traffic Signal Designer		27 25 16 13 10 14	B B B B
C00768 C00769 C00770 C00771 C00774 C00776 C04037	1 1 1 1 4	TRAFFIC ENGINEERING City Traffic Engineer Assistant City Traffic Engineer Traffic Operations Analyst Traffic Engineering Coordinator Traffic Engineering Technician Traffic Signal Designer Administrative Support Specialist		27 25 16 13 10	B B B
C00768 C00769 C00770 C00771 C00774 C00776	1 1 1 1 4	TRAFFIC ENGINEERING City Traffic Engineer Assistant City Traffic Engineer Traffic Operations Analyst Traffic Engineering Coordinator Traffic Engineering Technician Traffic Signal Designer		27 25 16 13 10 14	B B B B
C00768 C00769 C00770 C00771 C00774 C00776 C04037	1 1 1 4 1	TRAFFIC ENGINEERING City Traffic Engineer Assistant City Traffic Engineer Traffic Operations Analyst Traffic Engineering Coordinator Traffic Engineering Technician Traffic Signal Designer Administrative Support Specialist		27 25 16 13 10 14	B B B B
C00768 C00769 C00770 C00771 C00774 C00776 C04037 C04057	1 1 1 4 1 1	City Traffic Engineer Assistant City Traffic Engineer Traffic Operations Analyst Traffic Engineering Coordinator Traffic Engineering Technician Traffic Signal Designer Administrative Support Specialist Administrative Support Assistant 2 BRUSH & TRASH		27 25 16 13 10 14 10 7	B B B B B
C00768 C00769 C00770 C00771 C00774 C00776 C04037 C04057	1 1 1 4 1 1	City Traffic Engineer Assistant City Traffic Engineer Traffic Operations Analyst Traffic Engineering Coordinator Traffic Engineering Technician Traffic Signal Designer Administrative Support Specialist Administrative Support Assistant 2 BRUSH & TRASH General Supervisor	(each)	27 25 16 13 10 14 10 7	B B B B B B
C00768 C00769 C00770 C00771 C00774 C00776 C04037 C04057	1 1 1 4 1 1 1	City Traffic Engineer Assistant City Traffic Engineer Traffic Operations Analyst Traffic Engineering Coordinator Traffic Engineering Technician Traffic Signal Designer Administrative Support Specialist Administrative Support Assistant 2 BRUSH & TRASH General Supervisor Crew Worker 1	(each)	27 25 16 13 10 14 10 7	B B B B B B
C00768 C00769 C00770 C00771 C00774 C00776 C04037 C04057	1 1 1 4 1 1	City Traffic Engineer Assistant City Traffic Engineer Traffic Operations Analyst Traffic Engineering Coordinator Traffic Engineering Technician Traffic Signal Designer Administrative Support Specialist Administrative Support Assistant 2 BRUSH & TRASH General Supervisor	(each)	27 25 16 13 10 14 10 7	B B B B B B
C00768 C00769 C00770 C00771 C00774 C00776 C04037 C04057	1 1 1 4 1 1 1	City Traffic Engineer Assistant City Traffic Engineer Traffic Operations Analyst Traffic Engineering Coordinator Traffic Engineering Technician Traffic Signal Designer Administrative Support Specialist Administrative Support Assistant 2 BRUSH & TRASH General Supervisor Crew Worker 1	(each)	27 25 16 13 10 14 10 7	B B B B B B
C00768 C00769 C00770 C00771 C00774 C00776 C04037 C04057	1 1 1 4 1 1 1	City Traffic Engineer Assistant City Traffic Engineer Traffic Operations Analyst Traffic Engineering Coordinator Traffic Engineering Technician Traffic Signal Designer Administrative Support Specialist Administrative Support Assistant 2 BRUSH & TRASH General Supervisor Crew Worker 1 Equipment Operator 4	(each)	27 25 16 13 10 14 10 7	B B B B B B
C00768 C00769 C00770 C00771 C00774 C00776 C04037 C04057 C04010 C04059 C04100	1 1 1 4 1 1 1 1 13 11	City Traffic Engineer Assistant City Traffic Engineer Traffic Operations Analyst Traffic Engineering Coordinator Traffic Engineering Technician Traffic Signal Designer Administrative Support Specialist Administrative Support Assistant 2 BRUSH & TRASH General Supervisor Crew Worker 1 Equipment Operator 4 TRASH FLASH Equipment Operator 3	(each) (each) (each)	27 25 16 13 10 14 10 7	B B B B B B
C00768 C00769 C00770 C00771 C00774 C00776 C04037 C04057	1 1 1 4 1 1 1 1 13 11	City Traffic Engineer Assistant City Traffic Engineer Traffic Operations Analyst Traffic Engineering Coordinator Traffic Engineering Technician Traffic Signal Designer Administrative Support Specialist Administrative Support Assistant 2 BRUSH & TRASH General Supervisor Crew Worker 1 Equipment Operator 4 TRASH FLASH Equipment Operator 3	(each) (each) (each)	27 25 16 13 10 14 10 7	B B B B B B
C00768 C00769 C00770 C00771 C00774 C00776 C04037 C04057 C04010 C04059 C04100	1 1 1 4 1 1 1 13 11	City Traffic Engineer Assistant City Traffic Engineer Traffic Operations Analyst Traffic Engineering Coordinator Traffic Engineering Technician Traffic Signal Designer Administrative Support Specialist Administrative Support Assistant 2 BRUSH & TRASH General Supervisor Crew Worker 1 Equipment Operator 4 TRASH FLASH Equipment Operator 3 CLE	(each) (each) (each)	27 25 16 13 10 14 10 7	B B B B B B H H
C00768 C00769 C00770 C00771 C00774 C00776 C04037 C04057 C04010 C04059 C04100 C04102 CURBSID	1 1 1 4 1 1 1 1 13 11 6 E RECYO	City Traffic Engineer Assistant City Traffic Engineer Traffic Operations Analyst Traffic Engineering Coordinator Traffic Engineering Technician Traffic Signal Designer Administrative Support Specialist Administrative Support Assistant 2 BRUSH & TRASH General Supervisor Crew Worker 1 Equipment Operator 4 TRASH FLASH Equipment Operator 3 CLE Crew Supervisor 2	(each) (each) (each)	27 25 16 13 10 14 10 7	B B B B B B H H
C00768 C00769 C00770 C00771 C00774 C00776 C04037 C04057 C04010 C04059 C04100	1 1 1 4 1 1 1 13 11	City Traffic Engineer Assistant City Traffic Engineer Traffic Operations Analyst Traffic Engineering Coordinator Traffic Engineering Technician Traffic Signal Designer Administrative Support Specialist Administrative Support Assistant 2 BRUSH & TRASH General Supervisor Crew Worker 1 Equipment Operator 4 TRASH FLASH Equipment Operator 3 CLE	(each) (each) (each)	27 25 16 13 10 14 10 7	B B B B B B H H

C04102 C04104	3 1	Equipment Operator 3 Equipment Operator 2	(each)	8 6	H H
		GARBAGE COLLECTION			
C00531	6	Refuse Inspector	(each)	10	Н
C00532	1	Manager Sanitation		22	В
C04100	14	Equipment Operator 4		10	Н
C04010	1	General Supervisor Crew Worker 1	(1-)	18	В
C04059 C04102	7 4	Equipment Operator 3	(each) (each)	2 8	H H
C04102 C04105	2	Equipment Operator 1	(each)	5	Н
		SOLID WASTE FUND POSITIONS SANITARY FILLS			
C00663	1	Manager Landfill		22	В
C04010	1	General Supervisor		18	В
C04058	1	Crew Worker 2		4	Н
C04098	1	Landfill Technician		11	В
C04100	5	Equipment Operator 4	(each)	10	Н
C04105	1	Equipment Operator 1		12	Н
		WOOD RECYCLE			
C04058	1	Crew Worker 2		4	В
C04059	1	Crew Worker 1		2	Н
C04100	3	Equipment Operator 4	(each)	10	Н
		RECYCLE			
C04102	1	Equipment Operator 3	(each)	8	Н
		WATER QUALITY MANAGEMENT F	UND POSITIONS		
		WATER QUALITY MANAGEMENT A	DMINISTRATION	1	
C00513	3	Civil Engineer	(each)	19	В
C00600	1	Public Information Specialist	, ,	15	В
C00728	1	Manager PWD Water Quality Mgt		25	В
C00733	1	Construction Program Supervisor		21	В
C00736	2	Water Quality Supervisor		19	В
C00738	2	Water Quality Technician	(each)	12	В
C00740	6	Water Quality Specialist 1		14	В
C00965	4	Engineering Co-op	(each)	\$12.33	Н
C01016	2	Water Quality Specialist 2		18	В
C04047	1	Administrative Support Assistant 2		7	В
C04069	1	GIS Systems Administrator		22	В
C04071	2	Project Engineer	(each)	22	В
C04075 C04090	2 2	GIS Analyst 1 GIS Technician	(each)	18 13	B B
CU4U7U	2		DED ATIONS	13	D
		WATER QUALITY MANAGEMENT O			
C04038	3	Crew Supervisor 2	(each)	12	В
C04049	1	Crew Worker 3	(each)	7	Н

C04058 C04059 C04100 C04102 C04104 C04124	4 8 2 2 2 2	Crew Worker 2 Crew Worker 1 Equipment Operator 4 Equipment Operator 3 Equipment Operator 2 Equipment Operator 5	(each) (each) (each) (each) (each) (each)	4 2 10 8 6 12	Н Н Н Н Н
C04124	2	WATER QUALITY CONSTRUCTION	(cacii)	12	11
C00728	1	Manager Water Quality	(1)	25	В
C00742 C01004	3 1	Soil Engineering Specialist Permit Clerk	(each)	19 6	B B
		STATE STREET	AID		
		STREET MAINTENANCE			
C00516	1	Engineering Coordinator		21	В
C00521	1	Construction Inspector 1		14	В
C04010	2	General Supervisor (each)		18	В
C04030	4	Crew Supervisor 3	(each)	14	В
C04038	3	Crew Supervisor 2	(each)	12	В
C04045	3	Crew Supervisor 1	(each)	8	В
C04058	15	Crew Worker 2	(each)	4	Н
C04059	24	Crew Worker 1	(each)	2	Н
C04065	1	Asst. Director City Wide Services Ops.	(cacii)	25	В
C04003	5	Equipment Operator 4	(each)	10	Н
C04102	5	Equipment Operator 3	(each)	8	Н
C04104	7	Equipment Operator 2	(each)	6	Н
C04124	11	Equipment Operator 5	(each)	11	Н
		DEPARTMENT OF PARKS AND RECREA	ATION		
		ADMINISTRAT	ΓΙΟΝ		
C00300	1	Adm Parks & Recreation		32	В
C04011	2	Fiscal Analyst	(each)	17	В
C04021	1	Executive Assistant	(cacii)	14	В
C04052	1	Personnel Assistant		8	В
		PUBLIC INFORMATION			
C04017	1	Public Relations Coordinator 1		15	В
		OUTDOOR CHATTANOOGA			
C02133	1	Events and Marketing Spec		15	В
C04007	1	Recreation Division Manager		20	В
C00382	1	Recreation Specialist		9	В
		SKATE PARK			
C02940	2	Skatepark Assistant (P/T) 36hr	(each)	\$10.30	Н
		RECREATION FACILITY MANAGEMEN	ЛТ		
C00378	4	Recreation Program Coordinator	(each)	16	В
C00382	26	Recreation Specialist	(each)	9	В
C02938	1	Director Recreation	` /	25	В

C02042	1	Assistant Director of Decreeding		21	D
C02943 C04007	2	Assistant Director of Recreation Recreation Division Manager	(each)	21 20	B B
C04007	14	Recreation Facility Manager	(each)	14	В
C04037	1	Administrative Support Spec	(cacii)	10	В
C04057	2	Adm Support Assistant 1	(each)	4	В
C04059	13	Crew Worker 1	(each)	2	В
C04082	2	Recreation Facility Manager 2	(each)	15	В
C04083	1	Recreation Program Specialist		13	В
		EVEN LEGG CENTER			
		FITNESS CENTER			
C00954	1	Fitness Trainer (P/T)		\$10.61	Н
C00960	1	Front Desk Clerk (P/T) 18hr		\$8.86	Н
C04007	1	Recreation Division Manager		20	В
C04057	1	Adm Support Assistant 1		4	В
		OUTVENTURE			
C00378	1	Recreation Program Coordinator		16	В
C00378	1	Recreation Program Specialist		13	В
C00935	1	Recreation Specialist (P/T) 18hr		\$11.38	Н
		CHAMPION'S CLUB			
C00394	1	Tennis Professional		16	В
C00981	2	Tennis Assistant (P/T) 20hr	(each)	\$8.02	Н
C04059	1 1	Crew Worker 1		2 13	B B
C04083	1	Recreation Program Specialist		13	D
		AQUATICS			
C00421	1	Aquatics Program Coordinator		16	В
		THERAPEUTIC RECREATION			
C00420	1	Therapeutic Program Coord		16	В
C04083	1	Recreation Program Specialist		13	В
		PARKS & ATHLETIC FIELDS			
C00208	1	Equipment Mechanic 1		10	Н
C04010	1	General Supervisor		18	В
C04038	2	Crew Supervisor 2	(each)	12	Н
C04058	4	Crew Worker 2	(each)	4	Н
C04059	2	Crew Worker 1	(each)	2	Н
C04100	3	Equipment Operator 5	(each)	12	Н
C04105	1	Equipment Operator 1		5	Н
		TENNESSEE RIVERPARK - DOWNTOWN			
C04010	1	General Supervisor		18	В
C04038	3	Crew Supervisor 2	(each)	12	Н
C04045	3	Crew Supervisor 1	(each)	8	Н
C04058	2	Crew Worker 2	(each)	4	Н
C04059	15	Crew Worker 1	(each)	2	Н

C01301 C04010 C04029 C04038 C04040 C04058 C04097	1 1 1 7 1 1	Inventory Clerk General Supervisor Bldg Maintenance Mechanic 2 Crew Supervisor 2 Bldg Maintenance Mechanic 1 Crew Worker 2 Pool Technician CAROUSEL OPERATIONS	(each)	5 18 12 12 9 4 12	H B H H B
C00968 C04047	2	Carousel Assistant (P/T) 30hr Adm Support Assistant 2	(each)	\$7.78 7	H B
		PARKS & FACILITIES			
C02934	1	Director Parks		25	В
C02943 C04037	1 1	Assistant Director Parks Administrative Support Spec		21 10	B B
		LANDSCAPE			
C00365	1	Gardener		7	Н
C02932	1	Groundskeeper		7	Н
C04010	1	General Supervisor		18	В
C04038	1	Crew Supervisor 2		12	Н
C04058	4	Crew Worker 2	(each)	4	Н
C04059	2	Crew Worker 1	(each)	2	Н
		TENNESSEE RIVERPARK SECURITY			
C00850	5	Park Ranger	(each)	4	В
C00863	1	Park Ranger Supervisor	(euell)	9	В
		CITY-WIDE SECURITY			
C00850	3	Park Ranger	(each)	4	В
C00953	1	Ranger (P/T) 20hr	(each)	\$11.70	Н
200,55	1		(cucii)	Ψ11.70	
		ATHLETIC FACILITIES			
C00362	1	Stadium Manager		17	В
C00942	1	Softball Coordinator		\$321.00	W
C02932	1	Groundskeeper		7	Н
C04038	1	Crew Supervisor 2		12	Н
C04058	1	Crew Worker 2		4	Н
C04059	3	Crew Worker 1	(each)	2	Н
		CHATTANOOGA ZOO			
C00416	1	Director Zoo		23	В
C00417	1	Assistant Director Zoo		15	Н
C00418	4	Zookeeper 1	(each)	5	Н
C00419	1	Zookeeper 2		7	Н
C00980	1	Zoo Education Curator		10	В
C02942	1	Zoo Cmty Partnership Coord		14	В

DEPARTMENT OF PERSONNEL

C00270 C00271 C00272 C00273 C00275 C00284 C04012 C04021 C04033 C04057	1 1 1 1 1 1 5 1 2	Administrator Personnel Assistant Personnel Director Compensation Mgt Analyst Deputy Administrator Personnel Personnel Records Specialist Fire & Police Recruitment Supv Human Resources Generalist Executive Assistant Personnel Technician Adm Support Assistant 1 WELLNESS INITIATIVE	(each) (each)	B NR 21 29 20 18 17 14 11	B B B B B B
C00011 C00012	1 1	Proj Manager/Wellness Wellness Coordinator		NP 16	B B
		EMPLOYEE BENEFITS OFFICE			
C00182	1	Dir Risk Mgt and Insurance		27	В
C00185	2	Benefits Technician	(each)	11	В
C00266	1	Ocp Safety & Health Coordinator		21	В
	DEP	ARTMENT OF NEIGHBORHOOD SERVICE	ES & COMMUN	NITY DEVELO	PMENT
		ADMINISTRATION			
C00050	1	Adm Neighborhood Services		32	В
C01010	1	Dan Adan Mainlalandan d Cara		20	T)
C01912	1	Dep Adm Neighborhood Svcs		29	В
C01912 C01925	1	Economic Consultant	\$	29 631,012/yr	В
		Economic Consultant Graphics & Technology Spec	\$		
C01925	1 1 1	Economic Consultant Graphics & Technology Spec Clerical Assistant	\$	631,012/yr	В
C01925 C01949 C01975 C04016	1 1 1 2	Economic Consultant Graphics & Technology Spec Clerical Assistant Neighborhood Program Spec	(each)	631,012/yr 15	B B
C01925 C01949 C01975	1 1 1	Economic Consultant Graphics & Technology Spec Clerical Assistant		631,012/yr 15 \$7.92	B B H
C01925 C01949 C01975 C04016	1 1 1 2	Economic Consultant Graphics & Technology Spec Clerical Assistant Neighborhood Program Spec	(each)	631,012/yr 15 \$7.92 15 14	B B H B
C01925 C01949 C01975 C04016 C04021	1 1 1 2 1	Economic Consultant Graphics & Technology Spec Clerical Assistant Neighborhood Program Spec Executive Assistant CODES, COMMUNITY SERVICES & NE	(each) IGHBORHOOL	631,012/yr 15 \$7.92 15 14	B B H B
C01925 C01949 C01975 C04016	1 1 1 2	Economic Consultant Graphics & Technology Spec Clerical Assistant Neighborhood Program Spec Executive Assistant	(each)	631,012/yr 15 \$7.92 15 14 O RELATIONS	B B H B
C01925 C01949 C01975 C04016 C04021	1 1 1 2 1	Economic Consultant Graphics & Technology Spec Clerical Assistant Neighborhood Program Spec Executive Assistant CODES, COMMUNITY SERVICES & NE	(each) IGHBORHOOL	631,012/yr 15 \$7.92 15 14 O RELATIONS	B B H B B
C01925 C01949 C01975 C04016 C04021 C00155 C00548	1 1 1 2 1 3 1 10 3	Economic Consultant Graphics & Technology Spec Clerical Assistant Neighborhood Program Spec Executive Assistant CODES, COMMUNITY SERVICES & NE Neighborhood Relations Spec Mgr Codes & Neighborhood Relations	(each) IGHBORHOOL (each)	531,012/yr 15 \$7.92 15 14 O RELATIONS	B B H B B
C01925 C01949 C01975 C04016 C04021 C00155 C00548 C00565	1 1 1 2 1 3 1 10	Economic Consultant Graphics & Technology Spec Clerical Assistant Neighborhood Program Spec Executive Assistant CODES, COMMUNITY SERVICES & NE Neighborhood Relations Spec Mgr Codes & Neighborhood Relations Code Enforcement Inspector 1	(each) IGHBORHOOD (each) (each)	631,012/yr 15 \$7.92 15 14 O RELATIONS 14 21 12	B B H B B
C01925 C01949 C01975 C04016 C04021 C00155 C00548 C00565 C00574	1 1 1 2 1 3 1 10 3	Economic Consultant Graphics & Technology Spec Clerical Assistant Neighborhood Program Spec Executive Assistant CODES, COMMUNITY SERVICES & NE Neighborhood Relations Spec Mgr Codes & Neighborhood Relations Code Enforcement Inspector 1 Code Enforcement Insp Supv	(each) (each) (each) (each)	331,012/yr 15 \$7.92 15 14 O RELATIONS 14 21 12 16	B B H B B B
C01925 C01949 C01975 C04016 C04021 C00155 C00548 C00565 C00574	1 1 1 2 1 3 1 10 3	Economic Consultant Graphics & Technology Spec Clerical Assistant Neighborhood Program Spec Executive Assistant CODES, COMMUNITY SERVICES & NE. Neighborhood Relations Spec Mgr Codes & Neighborhood Relations Code Enforcement Inspector 1 Code Enforcement Insp Supv Adm Support Assistant 2	(each) (each) (each) (each)	331,012/yr 15 \$7.92 15 14 O RELATIONS 14 21 12 16	B B H B B B
C01925 C01949 C01975 C04016 C04021 C00155 C00548 C00565 C00574 C04047	1 1 1 2 1 3 1 10 3 3	Economic Consultant Graphics & Technology Spec Clerical Assistant Neighborhood Program Spec Executive Assistant CODES, COMMUNITY SERVICES & NE Neighborhood Relations Spec Mgr Codes & Neighborhood Relations Code Enforcement Inspector 1 Code Enforcement Insp Supv Adm Support Assistant 2 GRANTS ADMINISTRATION	(each) (each) (each) (each)	331,012/yr 15 \$7.92 15 14 D RELATIONS 14 21 12 16 7	B B B B B B
C01925 C01949 C01975 C04016 C04021 C00155 C00548 C00565 C00574 C04047	1 1 1 2 1 3 1 10 3 3	Economic Consultant Graphics & Technology Spec Clerical Assistant Neighborhood Program Spec Executive Assistant CODES, COMMUNITY SERVICES & NE Neighborhood Relations Spec Mgr Codes & Neighborhood Relations Code Enforcement Inspector 1 Code Enforcement Insp Supv Adm Support Assistant 2 GRANTS ADMINISTRATION Project Specialist COMMUNITY DEVELOPMENT Manager Community Development	(each) (each) (each) (each)	531,012/yr 15 \$7.92 15 14 D RELATIONS 14 21 12 16 7	B B B B B B
C01925 C01949 C01975 C04016 C04021 C00155 C00548 C00565 C00574 C04047	1 1 1 2 1 3 1 10 3 3 3	Economic Consultant Graphics & Technology Spec Clerical Assistant Neighborhood Program Spec Executive Assistant CODES, COMMUNITY SERVICES & NE Neighborhood Relations Spec Mgr Codes & Neighborhood Relations Code Enforcement Inspector 1 Code Enforcement Insp Supv Adm Support Assistant 2 GRANTS ADMINISTRATION Project Specialist COMMUNITY DEVELOPMENT Manager Community Development Asst Mgr Community Development	(each) (each) (each) (each) (each) (each)	331,012/yr 15 \$7.92 15 14 D RELATIONS 14 21 12 16 7	B B B B B B B B B B B B B B B B B B B
C01925 C01949 C01975 C04016 C04021 C00155 C00548 C00565 C00574 C04047 C04086	1 1 1 2 1 3 1 10 3 3 3	Economic Consultant Graphics & Technology Spec Clerical Assistant Neighborhood Program Spec Executive Assistant CODES, COMMUNITY SERVICES & NE Neighborhood Relations Spec Mgr Codes & Neighborhood Relations Code Enforcement Inspector 1 Code Enforcement Insp Supv Adm Support Assistant 2 GRANTS ADMINISTRATION Project Specialist COMMUNITY DEVELOPMENT Manager Community Development Asst Mgr Community Development Community Development Spec	(each) (each) (each) (each)	331,012/yr 15 \$7.92 15 14 D RELATIONS 14 21 12 16 7	B B B B B B B B B B B B B B B B B B B
C01925 C01949 C01975 C04016 C04021 C00155 C00548 C00565 C00574 C04047	1 1 1 2 1 3 1 10 3 3 3	Economic Consultant Graphics & Technology Spec Clerical Assistant Neighborhood Program Spec Executive Assistant CODES, COMMUNITY SERVICES & NE Neighborhood Relations Spec Mgr Codes & Neighborhood Relations Code Enforcement Inspector 1 Code Enforcement Insp Supv Adm Support Assistant 2 GRANTS ADMINISTRATION Project Specialist COMMUNITY DEVELOPMENT Manager Community Development Asst Mgr Community Development	(each) (each) (each) (each) (each) (each)	331,012/yr 15 \$7.92 15 14 D RELATIONS 14 21 12 16 7	B B B B B B B B B B B B B B B B B B B

EXECUTIVE DEPARTMENT OF THE MAYOR

ADMINISTRATION

C00164 C00171	1 1	Director of Media Relations Chief of Staff	NP NP	B B
C00174	1	Special Project Assistant	NP	В
C00175	1	Special Assistant (each	NP	В
C01209	1	Deputy to the Mayor	NP	В
C20001	1	Mayor*		В
C02135	1	Assistant to Mayor	NP	В
C02136	1	Special Project Coordinator	NP	В
C04047	1	Administrative Support Assistant 2	7	В
		*The salary of the Mayor shall be the same as the salar the County Mayor of Hamilton County.	ry of	
		OFFICE OF FAITH BASED INITIATIVES		
C01207	1	Executive Assistant	13	В
C01403	1	Administrative Coordinator	10	В
C02141	1	Director of Faith Based Initiative	NP	В
		OFFICE OF MULTICULTURAL AFFAIRS		
C01204	1	Administrative Support Specialist	10	В
C02140	1	Director, Multicultural Affairs	NP	В
C02142	1	Compliance Officer	17	В
C02145	1	Community Housing Specialist	NR	В
		DEPARTMENT OF EDUCATION, ARTS, & CULTU	RE	
		ADMINISTRATION		
C02960	1	Adm Education Arts Culture	32	В
C02961	1	Deputy Administrator EAC	30	В
C04017	1	Public Relations Coordinator 1	15	В
C04021	1	Executive Assistant	14	В
C04037	1	Administrative Support Spec	10	В
		MEMORIAL AUDITORIUM		
C00405	1	Technical Coordinator	12	В
C04059	2	Crew Worker 1 (each	2	Н
		TIVOLI THEATRE		
C00405	1	Technical Coordinator	12	В
C04059	1	Crew Worker 1	2	Н

CIVIC FACILITIES ADMINISTRATION

C00400 C00401 C00402 C00406 C00410 C00956 C00958 C04045	1 1 1 1 1 2 4 1 2	Director Civic Facilities Business Mgr Civic Facilities Supr Civic Facilities Operation Facilities Marketing Coord Box Office Supervisor Box Office Cashiers (P/T) 36hr Phone Sales Clerks (P/T) 36hr Crew Supervisor 1 Adm Support Assistant 2	(each) (each)	22 20 18 15 11 \$10.79 \$10.54 8	B B B B H H B
		NORTH RIVER CIVIC CENTER			
C04026	1	Community Facilities Supv EASTGATE CENTER		13	В
C04026	1	Community Facilities Supv		13	В
		HERITAGE HOUSE			
C04039	1	Community Facilities Supv		13	В
		DEPARTMENT OF HUMAN SERVICES			
C1A010 C1A171	1 1	Administrator Dep Administrator Human Svcs		32 29	B B

NR - Positions Not Rated in the Classification System

SECTION 7(b)(1). In order to achieve the efficiencies in personnel assignments, the Mayor is hereby authorized to realign, reclassify or otherwise change positions within the total number of funded positions provided for.

SECTION 7(c). This ordinance further provides longevity bonus pay for permanent, full time classified service employees who have five (5) or more years of continuous service as of November 30, 2009. The longevity pay shall be twenty-five dollars (\$25.00) for each full year of continuous service up to a maximum of thirty (30) years or seven hundred fifty dollars (\$750). Employees terminated prior to November 30, 2009 shall not qualify for the longevity bonus pay.

SECTION 8. That all salaries and wages and other expenditures shall be paid only upon the authorization of the official who has the responsibility of expending the appropriation against which the salaries or wages or other expenditures are charged, pursuant to Private Acts of 1953, Chapter 105, Section 2 (4). That all funds appropriated in this Ordinance for payment of salaries and/or wages shall be spent for salaries and wages only unless proper authorization is given to do otherwise.

SECTION 9. That the City Finance Officer is authorized to pay the payroll and/or costs of personal services, whether on the payroll, voucher or otherwise, of the Air Pollution Control Bureau, Chattanooga-Hamilton County Bicentennial Library, Chattanooga-Hamilton County Regional Planning Agency, Special Counsels and personnel of the Office of the City Attorney, Human Services Department, Scenic Cities Beautiful, Golf Courses, and any other department, agency, board, commission, office, division, or branch of Municipal Government heretofore or hereafter established, notwithstanding that same is not specified hereinbefore, as certified to him by the respective administrative official.

SECTION 9(a). That the City Finance Officer is authorized to pay a uniform and equipment maintenance allowance of five hundred dollars (\$500.00) for all sworn police officers and firefighters as of July 1, 2009, except for those new employees who have received from the city a new uniform since July 1, 2008. Further, the City Finance Officer is authorized to pay a supplemental tool allowance of two hundred dollars (\$200.00) for certain employees as set forth in Resolution No. 18381, dated December 5, 1989, as amended; and is authorized to pay a supplemental uniform allowance of two hundred fifty dollars (\$250.00) for City Court Officers. It shall be the duty of employees receiving these supplements to use the funds for the specified purpose and retain receipts to that effect.

SECTION 9(b). That the City Finance Officer is authorized to match the total salaries of all participants in the Fire and Police Pension Fund with a contribution from the General Fund not to exceed twenty one and four tenth percent (21.4%).

SECTION 9(c). That the City Finance Officer is authorized to contribute to the General Pension Plan an amount equal to seven and fifty-seven one hundredth percent (7.57%) of all participants' salaries as specified in the most recent actuarial study.

SECTION 9(d). That the City Finance Officer is authorized to pay the following Union Pension Plan the specified amounts per participation agreements

Central Pension Fund

\$1.34 per hour

SECTION 10. That the City Finance Officer is authorized to reimburse officials and employees for use of personal vehicles on official business at the current rate per mile recognized and established by the Internal Revenue Service.

SECTION 11. That for employees currently receiving a monthly allowance of four hundred dollars (\$400.00) per person in-lieu of a take-home government vehicle shall continue to receive same for as long as such employee holds his or her current position. Additional employees may receive this allowance only with approval of the Mayor and passage of an ordinance by the City Council.

SECTION 12. That employees called to active duty and deployed outside the continental United States ("OCONUS") to a combat zone or a qualified hazardous duty area, as those terms are defined by federal law, shall be paid the difference that their City pay exceeds their total military base pay, up to \$850.00 per month, from the time called to active duty until relieved from active duty status or until June 30, 2010, whichever occurs first. Payments beyond the current fiscal year shall be subject to future appropriations by City Council. The City Finance Officer be and is authorized to appropriate the necessary money from other available funds. The difference in pay shall be calculated without regard to any payment of combat pay.

Further, with the concurrence of the General Pension Fund and the Fire and Police Pension Fund, or any union fund participation agreement, the City shall pay such contributions necessary, both the employee's and the employer's share, based on their pension-eligible salary at the time of call-up (not counting over-time pay) to ensure the continued enrollment and pension-eligibility of employees while called-up for deployment OCONUS for the same period as referenced

above. In this manner, the affected employees shall not be penalized nor incur financial hardship as relates to their pension eligibility.

If the City's medical insurance provider will extend medical coverage to families affected by the call-up of reservists for deployment OCONUS beyond the customary six (6) month period, the City shall pay the employers share of the premium for any employee called-up to active duty. The employee's share of the coverage shall remain the responsibility of the employee and may be paid in the most convenient method by the employee. During the time of active duty, the employee may request the City to make such payments on his/her behalf and reconcile the amounts paid upon his/her return to City employment.

SECTION 13. That Chattanooga City Code, Part I, Chapter 2, Section 2-167(b), be and is hereby amended by deleting same in its entirety and substituting in lieu thereof the following:

(b) Unless his/her military organization requires a specified time for the training period, the employee shall arrange with his/her department head for a mutually suitable time period. Employees shall be granted twenty (20) days of paid leave for each calendar year for active-duty training.

SECTION 14. Copying Fees. Whenever a request is made by a member of the public for copies of City records, the following fees are hereby levied and shall be paid by the requesting party in order to defray the City's costs:

- (1) A fee of fifteen cents (\$0.15) per page per each standard 8 ½ by 11 or 8 ½ x 14 black and white copy produced.
- (2) A fee of fifty cents (\$0.50) per page per each $8 \frac{1}{2} \times 11$ or $8 \frac{1}{2} \times 14$ color copy produced.
- (3) If the time reasonably necessary to produce the requested records, including time spent locating, retrieving, reviewing, redacting, and reproducing the records, exceeds more than one (1) hour, the City is permitted to charge the hourly wage of the employee(s) producing such requested records. The hourly wage is based upon the base salary of the employee(s) and does not include benefits. If an employee is not paid on an hourly basis, the hourly wage shall be determined by dividing the employee's annual salary by the required hours to be worked per year.
- (4) Any records request not subject to the provisions of the Tennessee Open Records Act may be provided at the discretion of the department head at a reasonable rate considering the employees' time and expenses to provide the records.

SECTION 15. That, pursuant to the Charter, it shall be unlawful for any department, agency, or branch of the Government to expend any money other than the purpose for which it was appropriated, nor shall the expenditures for a purpose exceed the appropriation for said purpose.

SECTION 16. If at any time the actual receipt of revenues is projected to be less than the estimated revenues, it shall be the duty of the Mayor to forthwith initiate an ordinance amending this budget ordinance so as to appropriately

reduce or otherwise change the various appropriations made herein which, in the judgment of the City Council, should be made.

SECTION 17. That the City Finance Officer be and is hereby authorized to transfer credits from one account to another account within or between the accounts of the various agencies and divisions of government and the various departments of the City as may be necessary to meet expenditures for the fiscal year 2009-2010, but this authorization shall not apply to Special Funds.

SECTION 18. That the City Finance Officer be and is hereby authorized to transfer funds to the OPEB (Other Post Employment Benefit) trust in an amount not to exceed appropriations over expenditures for fiscal year 2009-2010.

SECTION 19. In addition to FY10 appropriations for current year expenditures, funds shall be appropriated to meet obligations carried forward from prior year open purchase order balances in each fund. Such appropriation shall be from the fund balance of each respective fund.

SECTION 20. That this Ordinance shall be operative, as distinguished from its effective date, on and after July 1, 2009.

SECTION 21. That if any section, sentence, word or figures contained in this Ordinance should be declared invalid by a final decree of a Court of competent jurisdiction, such holding shall not affect the remaining sentences, sections, words or figures contained in this Ordinance, but the same shall remain in full force and effect.

SECTION 22. That this Ordinance shall take effect two (2) weeks from and after its passage. PASSED on Second and Final Reading

September 22,	2009.	W. Jack Benson /S/ . CHAIRPERSON
		APPROVED: X . DISAPPROVED:
		DATE: September 23 , 2009
		Ron Littlefield /S/ MAYOR

VLM/DWM/add

INCLUSIVE PAY PLAN: GENERAL, FIRE, POLICE

RANGE	MINIMUM	MIDPOINT	MAXIMUM	
RANGE				
P9	73,246	87,757	102,268	P9
P8	56,135	67,227	78,317	P8
P7	49,913	59,764	69,615	P7
P6	43,692	52,296	60,906	P6
P5	46,483	47,364	55,000	P5
P4	42,961	43,843	44,725	P4
P3	39,436	40,318	41,199	P3
P2	35,913	36,794	37,674	P2
P1	34,118	34,118	34,118	P1
F7C	68,579	85,552	102,532	F7C
F6C	65,350	81,479	97,607	F6C
F5A	60,756	75,751	90,746	F5A
F4C	49,132	61,229	73,325	F4C
F3C	46,358	57,007	67,656	F3C
F3A	43,358	54,007	64,656	F3A
F2C	39,004	47,000	53,405	F2C
F2A	36,004	44,000	50,405	F2A
F1C	35,077	42,313	50,049	F1C
F1A	32,077	39,313	47,049	F1A
F0C	31,577	31,577	31,577	F0C
35	95,283	120,612	147,749	35
34	90,746	114,868	140,714	34
33	86,425	109,398	134,013	33
32	82,309	104,189	127,631	32
31	78,390	99,227	121,554	31
30	74,657	94,502	115,765	30
29	71,102	90,002	110,253	29
28	67,716	85,716	105,003	28
27	64,491	81,635	100,002	27
26	61,420	77,747	95,240	26
25	58,496	74,045	90,705	25
24	55,710	70,519	86,386	24
23	53,057	67,161	82,272	23
22	50,531	63,963	78,355	22
21	48,124	60,917	74,623	21
20	45,833	58,016	71,070	20
19	43,650	55,254	67,686	19
18	41,572	52,622	64,462	18
17	39,592	50,117	61,393	17
16	37,707	47,730	58,469	16
15	35,911	45,457	55,685	15
14	34,201	43,293	53,033	14
13	32,573	41,231	50,508	13
12	31,021	39,268	48,103	12
11	29,544	37,398	45,812	11
10	28,137	35,617	43,631	10
9	26,798	33,921	41,553	9 8
8	25,521	32,306	39,574	
7	24,306	30,767	37,690	7
6	23,149	29,302	35,895	6
5	22,046	27,907	34,186	5
4	20,997	26,578	32,558	4
3	19,996	25,312	31,008	3
2	19,044	24,107	29,531	2

