



Chattanooga City Council
Chattanooga, Tennessee
John P. Franklin, Sr. City Council Building

COUNCIL MEETING MINUTES

April 2, 2024
3:30 PM

CALL TO ORDER

Council Chair Raquetta Dotley called the meeting to order. A quorum was present that also included Vice Chair Jenny Hill and Councilpersons Carol Berz, Demetrus Coonrod, Chip Henderson, Isiah Hester, Darrin Ledford, Marvene Noel, and Ken Smith. Other participants present were Phil Noblett, City Attorney, and Nicole Gwyn, Council Clerk. Video of the meeting is available on YouTube [here](#).

PLEDGE OF ALLEGIANCE

Councilman Henderson led the Assembly in the Pledge of Allegiance and gave an invocation.

APPROVAL OF LAST MINUTES

On motion of Councilwoman Noel and seconded by Councilman Ledford, the minutes of the last meeting (March 26, 2024) were approved as published.

COMMITTEES RESCHEDULED

Due to the city preparing for inclement weather, Chair Dotley rescheduled two committee meetings—Parks & Public Works Committee and Planning & Zoning Committee—from today until next Tuesday, April 9.

DISCUSSION AGENDA

RESOLUTIONS

Agenda Item IX(d) – Human Resources

Julia Bursch, Deputy Chief Operating Officer, advised that Councilwoman Coonrod has new information to share with the Council about this EIG policy item. Upon no further comments or questions, the discussion on agenda items was closed.

ORDER OF BUSINESS

ORDINANCES – FINAL READING:

PROCEDURAL NOTE: With no objection from the Council, Chair Dotley instructed the Clerk to group and read the following two ordinances for one Council vote.

MR-2024-0035

Collier Construction/Cullon Hooks-Alton Park V, LLC

District No. 7

ORDINANCE #14099

AN ORDINANCE CLOSING AND ABANDONING AN UNOPENED RIGHT-OF-WAY IN THE 500 BLOCK OF W. 35TH STREET, AS DETAILED ON THE ATTACHED MAPS.

MR-2024-0024

RP Central Avenue, LLC/Gsmith – Rise Partners

District No. 8

ORDINANCE #14100

AN ORDINANCE CLOSING AND ABANDONING AN UNOPENED RIGHT-OF-WAY IN THE 2200 BLOCK OF APRIL STREET, AS DETAILED ON THE ATTACHED MAPS, SUBJECT TO CERTAIN CONDITIONS.

Councilwoman Berz moved to approve both ordinances. Councilwoman Noel seconded. The motion carried.

ACTION: ORDINANCES 14099 & 14100 APPROVED

ORDINANCES – FIRST READING:

On motion of Councilman Ledford and seconded by Councilwoman Noel,

ORDINANCE #14101

AN ORDINANCE AMENDING CHATTANOOGA CITY CODE, PART II, CHAPTER 26, SECTIONS 26-23, 26-28, AND 26-30, ESTABLISHING FEES FOR SPECIALTY PARK EVENT RESERVATIONS, SOFTBALL FIELD RENTALS, AND CHAMPION'S CLUB FOR CHATTANOOGA PARKS, COMMUNITY CENTERS, AND RECREATIONAL FACILITIES.

The motion carried.

ACTION: PASSED ON FIRST READING

RESOLUTIONS:

PROCEDURAL NOTE: With no objection from the Council, Chair Dotley instructed the Clerk to group and read the following two resolutions for one Council vote.

RESOLUTION #32024

A RESOLUTION CONFIRMING THE REAPPOINTMENT OF PAUL BETBEZE TO THE BOARD OF ZONING APPEALS FOR DISTRICT 2, FOR A TERM BEGINNING ON FEBRUARY 10, 2024, AND ENDING ON FEBRUARY 9, 2027.

RESOLUTION #32025

A RESOLUTION CONFIRMING THE DISTRICT 8 APPOINTMENT OF QUINITA ROBINSON FOR THE COMMUNITY ADVISORY COMMITTEE - REGION 7 (DODSON), FOR A TERM BEGINNING ON DECEMBER 20, 2023, AND ENDING ON DECEMBER 19, 2025.

Vice Chair Hill moved to approve both resolutions. Councilman Hester seconded The motion carried.

ACTION: RESOLUTIONS 32024 & 32025 ADOPTED

On motion of Councilwoman Coonrod and seconded by Vice Chair Hill,

RESOLUTION #32026

A RESOLUTION TO AMEND RESOLUTION NO. 30320 TO ALLOCATE AN UNEXPENDED BALANCE OF \$218,843.47 TO THE RAPID RENTAL REPAIR PROGRAM TO PROVIDE ASSISTANCE TO ELIGIBLE LANDLORDS WITH VACANT UNITS TO COMPLETE MAINTENANCE AND MINOR REPAIRS OF UP TO \$4,900.00 PER RENTAL UNIT TO ENABLE QUICK OCCUPANCY BY A LOW TO MODERATE INCOME (LMI) INDIVIDUAL OR HOUSEHOLDS TO SUPPORT THE CITY OF CHATTANOOGA'S RESPONSE TO RENTAL HOUSING AVAILABILITY.

The motion carried.

ACTION: ADOPTED

RESOLUTION #32027

A RESOLUTION AUTHORIZING REVISIONS TO THE EMPLOYEE INFORMATION GUIDE (EIG) POLICY 19.6 – DISCIPLINARY HEARINGS, WITH RELATED TABLE OF CONTENTS UPDATES, TO BE EFFECTIVE UPON APPROVAL.

Councilwoman Coonrod moved to approve with the intent to amend. Vice Chair Hill seconded. **Councilwoman Coonrod moved** to amend with the following language:

- 1. The nature of the policy violation(s), including a copy of any final investigative report or results from the fact-finding meeting;*
- 2. The discipline to which the employee may be subjected; and*
- 3. Notification that the pre-Disciplinary (Loudermill) meeting provides the employees sole opportunity to present evidence, including any witnesses on the behalf, and the employees right to have a representative or an attorney present at the pre-Disciplinary (Loudermill) meeting.*

Councilman Henderson seconded the motion to amend. The motion carried. **Councilwoman Coonrod moved** to approve as amended. Vice Chair Hill seconded. The motion carried.

ACTION: RESOLUTION 32027 ADOPTED AS AMENDED

PROCEDURAL NOTE: With no objection from the Council, Chair Dotley instructed the Clerk to group and read the following eight resolutions for one Council vote.

RESOLUTION #32028

A RESOLUTION CONFIRMING MAYOR KELLY’S REAPPOINTMENT OF BRYAN JOHNSON TO THE ELECTRIC POWER BOARD, FOR A TERM BEGINNING ON APRIL 16, 2024, AND ENDING ON APRIL 15, 2029.

RESOLUTION #32029

A RESOLUTION CONFIRMING MAYOR KELLY’S APPOINTMENT OF NICHOLAS NGUYEN TO THE HEAD START GOVERNING BOARD, FOR A TERM BEGINNING ON APRIL 3, 2024, AND ENDING ON APRIL 2, 2026.

RESOLUTION #32030

A RESOLUTION CONFIRMING MAYOR KELLY’S APPOINTMENT OF S. REGINALD RUFF TO THE FORM-BASED CODE COMMITTEE, FOR A TERM BEGINNING ON APRIL 3, 2024, AND ENDING ON APRIL 2, 2027.

RESOLUTION #32031

A RESOLUTION CONFIRMING MAYOR KELLY’S APPOINTMENT OF VICTOR RODRIGUEZ TO THE COMMUNITY ADVISORY COMMITTEE: REGION 5 (SOUTH), FOR A TERM BEGINNING ON APRIL 3, 2024, AND ENDING ON APRIL 2, 2025.

RESOLUTION #32032

A RESOLUTION CONFIRMING MAYOR KELLY’S APPOINTMENT OF JENNIFER DENNARD TO THE COMMUNITY ADVISORY COMMITTEE: REGION 5 (SOUTH), FOR A TERM BEGINNING ON APRIL 3, 2024, AND ENDING ON APRIL 2, 2025.

RESOLUTION #32033

A RESOLUTION CONFIRMING MAYOR KELLY’S APPOINTMENT OF JAMAAL MACON TO THE COMMUNITY ADVISORY COMMITTEE: REGION 5 (SOUTH), FOR A TERM BEGINNING ON APRIL 3, 2024, AND ENDING ON APRIL 2, 2025.

RESOLUTION #32034

A RESOLUTION CONFIRMING MAYOR KELLY’S APPOINTMENT OF JAMYAH JOHNSON TO THE COMMUNITY ADVISORY COMMITTEE: REGION 7 (DODSON), FOR A TERM BEGINNING ON APRIL 3, 2024, AND ENDING ON APRIL 2, 2025.

RESOLUTION #32035

A RESOLUTION CONFIRMING MAYOR KELLY'S APPOINTMENT OF AUSTIN JONES TO THE COMMUNITY ADVISORY COMMITTEE: REGION 10 (WASHINGTON HILLS), FOR A TERM BEGINNING ON APRIL 3, 2024, AND ENDING ON APRIL 2, 2025.

Vice Chair Hill moved to approve all eight resolutions. Councilwoman Coonrod seconded. The motion carried.

ACTION: RESOLUTIONS 32028 - 32035 ADOPTED

PROCEDURAL NOTE: With no objection from the Council, Chair Dotley instructed the Clerk to group and read the following five resolutions for one Council vote.

RESOLUTION #32036

A RESOLUTION AUTHORIZING THE APPOINTMENT OF JACK SEBASTIAN OLENCEK AS A SPECIAL COMMISSIONED POLICE OFFICER (UNARMED) FOR THE CITY OF CHATTANOOGA, WASTEWATER DEPARTMENT, ENVIRONMENTAL COMPLIANCE DIVISION, TO PERFORM DUTIES EXPRESSLY LIMITED TO THE PERFORMANCE OF THE DUTIES IN THE POSITION OF ENVIRONMENTAL COMPLIANCE SPECIALIST 1.

RESOLUTION #32037

A RESOLUTION AUTHORIZING THE APPOINTMENT OF JAMES T. POPE AS A SPECIAL COMMISSIONED POLICE OFFICER (UNARMED) FOR THE CITY OF CHATTANOOGA, WASTEWATER DEPARTMENT, ENVIRONMENTAL COMPLIANCE DIVISION, TO PERFORM DUTIES EXPRESSLY LIMITED TO THE PERFORMANCE OF THE DUTIES IN THE POSITION OF ENVIRONMENTAL COMPLIANCE SPECIALIST 1.

RESOLUTION #32038

A RESOLUTION AUTHORIZING THE APPOINTMENT OF KELVIN D. WILSON AS A SPECIAL COMMISSIONED POLICE OFFICER (UNARMED) FOR THE CITY OF CHATTANOOGA, WASTEWATER DEPARTMENT, ENVIRONMENTAL COMPLIANCE DIVISION, TO PERFORM DUTIES EXPRESSLY LIMITED TO THE PERFORMANCE OF THE DUTIES IN THE POSITION OF ENVIRONMENTAL COMPLIANCE SPECIALIST 1.

RESOLUTION #32039

A RESOLUTION AUTHORIZING THE APPOINTMENT OF MATTHEW L. YORK AS A SPECIAL COMMISSIONED POLICE OFFICER (UNARMED) FOR THE CITY OF CHATTANOOGA, WASTEWATER DEPARTMENT, ENVIRONMENTAL COMPLIANCE DIVISION, TO PERFORM DUTIES EXPRESSLY LIMITED TO THE PERFORMANCE OF THE DUTIES IN THE POSITION OF ENVIRONMENTAL COMPLIANCE SPECIALIST 1.

RESOLUTION #32040

A RESOLUTION AUTHORIZING THE APPOINTMENT OF BENJAMIN BALLARD AS A SPECIAL COMMISSIONED POLICE OFFICER (UNARMED) FOR THE CITY OF CHATTANOOGA, WASTEWATER DEPARTMENT, ENVIRONMENTAL COMPLIANCE DIVISION, TO PERFORM DUTIES EXPRESSLY LIMITED TO THE PERFORMANCE OF THE DUTIES IN THE POSITION OF ENVIRONMENTAL COMPLIANCE SPECIALIST 2.

Councilman Henderson moved to approve all five resolutions. Councilman Ledford seconded. The motion carried.

ACTION: RESOLUTIONS 32036 - 32040 ADOPTED

DEPARTMENTAL REPORTS:

Recommended New Purchases

Ms. Bursch recommended the following new purchases for Council consideration:

560424 DTS	\$236,000.00
Software for City Courts, Police and DIT Tyler Technologies, Inc. Lowest/Best Bidder: Incode Division 5519 53rd Street Ste 200 Lubbock, TX 79414	
200369 Head Start & Early Head Start	\$152,400.00
Kitchen Repair Services Lowest/Best Bidder: Mountain City Service Inc. 2408 Taft Highway Signal Mtn, TN 37377 \$152,400.00	
200629-3 Street Maintenance Division, Public Works	\$910,000.00
Washed and Crushed Stone Lowest/Best Bidder: Vulcan Materials Company 4700 Shallowford Road Chattanooga, TN 37411	
561038 Wastewater	
Valve Actuator Services Lowest/Best Bidder: Industrial Valve Sales & Service, Inc P.O. Box 1456 Cleveland, TN 37364	
	Increase of \$25,000 for a total estimated spend of \$125,000

Councilwoman Berz moved to approve. Vice Chair Hill seconded. The motion carried.

ACTION: ALL PURCHASES APPROVED

RFP Format Recommendation

Vickie Haley, Deputy Chief Finance Officer, recommended the following as a Competitive Sealed Proposal instead of a Competitive Sealed Bid in compliance with City Code 2-554:

DEPARTMENT	SUMMARY	DOCUMENTATION LINK
Finance & Administration	Development of City Cost Allocation Plan and Modified Indirect Cost Plan and Negotiation of an Indirect Cost Rate. There are different ways to develop a city-wide cost allocation plan. The development of a city-wide cost allocation plan is the first step in order to develop a modified indirect cost plan and negotiaite with the city's federal cognizant agency to obtain a Negotiated Indirect Cost Rate Agreement (NICRA).	REQ146095 RFP Determination

Councilman Ledford moved to approve issuing the RFP. Councilman Smith seconded. The motion carried.

ACTION: APPROVED TO ISSUE THE RFP

COMMITTEE REPORTS:

Affordable Housing Committee
Vice Chair Hill (No report)

Budget and Finance Committee
Councilwoman Berz (No report)

Economic Development Committee
Councilwoman Coonrod (No report)

Education and Innovation Committee
Councilwoman Noel (No report)

Equity and Community Development Committee
Councilwoman Coonrod (No report)

Human Resources (HR) Committee
Councilwoman Coonrod (No report)

Legislative Committee
Councilman Smith (No report)

Planning and Zoning Committee
Councilman Ledford (No report)

Parks and Public Works
Councilman Hester (Not present)

Public Safety Committee
Councilman Henderson (No report)

RECOGNITION OF PERSONS WISHING TO ADDRESS COUNCIL

[View [here](#)]

Attorney Noblett read the rules of procedure for persons wishing to address the Council. After which, Chair Dotley recognized the following persons:

Speaker Name	District	Primary Topics:
• Monty Bell	(N/A)	11 th Judicial Court matters/Accusations of failure to comply with a court order <ul style="list-style-type: none">• Vice Chair Hill called a <i>Point Of Order</i> to affirm the Council's rules about not denigrating others during the public comments section. Chair Dotley ruled by reminding the speaker about the Council's rules.• Attorney Noblett reaffirmed the Council's rules about items within their jurisdiction.

ADJOURNMENT

On motion of Councilman Henderson, Chair Dotley adjourned the meeting of the Chattanooga City Council until next Tuesday, April 9, 2024, at 3:30 p.m.

COUNCIL CHAIR

CLERK OF COUNCIL