



Chattanooga City Council
Chattanooga, Tennessee
John P. Franklin, Sr. City Council Building

COUNCIL MEETING MINUTES

March 19, 2024

3:30 PM

CALL TO ORDER

Council Chair Raquetta Dotley called the business meeting to order at 3:30 p.m. A quorum was present that also included Council Vice Chair Jenny Hill and Councilpersons Chip Henderson, Ken Smith, Darrin Ledford, Isiah Hester, Marvene Noel, and Demetrus Coonrod. Councilwoman Carol Berz arrived after the call to order.

[Editor's Note: This meeting was live streamed on YouTube in two parts. Part 1 of this meeting (prior to the recess) is available [here](#). Part 2 of this meeting (after the recess) is available [here](#).]

OTHER PARTICIPANTS

Office of City Attorney: Phil Noblett, City Attorney

Mayor's Office: Brooke Satterfield, Chief Policy Officer, and Julia Bursch, Deputy Chief Operating Officer

Economic Development: Nicole Heyman, Chief Housing Officer

Public Works: Ross Pitcairn, Administrator

Council Office: Melissa Bardoner, Council Support Specialist, and Nicole Gwyn, Clerk to Council

PLEDGE OF ALLEGIANCE

Councilwoman Noel led the Assembly in the Pledge of Allegiance and gave an invocation.

APPROVAL OF LAST MINUTES

On motion of Councilman Smith and seconded by Councilman Ledford, the minutes of the last meeting (March 12, 2024) were approved as published.

DISCUSSION AGENDA

ORDINANCES – FIRST READING

Agenda Item VIII(a) – Parks & Outdoors (Relative to establishing fees for specialty park event reservations, softball field rentals, and Champion's Club)

Ms. Satterfield informed the Council that the Administration was requesting a two-week deferral on this item [until April 2, 2024]. Upon no further questions or comments, the issue was closed.

RESOLUTIONS

Agenda Item IX(d) – Human Resources (Relative to revisions to EIG Policy 19.6 – Disciplinary Hearings)

Ms. Satterfield informed the Council that the Administration was requesting a one-week deferral on this item [until March 26, 2024]. Upon no further questions or comments, the issue was closed.

[Councilwoman Berz joined the meeting during this discussion.]

NEXT WEEK'S PROPOSED AGENDA (March 26, 2024)

Agenda Item 9(g) – Economic Development (Resolution relative to PILOT program to support affordable housing development)

Councilman Ledford requested additional information for this item & Ms. Heyman responded; afterwards, discussion ensued. The initial conversation and subsequent discussion may be viewed [here](#). Upon no further questions or comments, the issue was closed.

PARKS & PUBLIC WORKS COMMITTEE

PROCEDURAL NOTE: Council Chair Dotley yielded control of the meeting to Councilman Hester for the Parks & Public Works Committee.

Councilman Hester, Committee Chair, called the Parks & Public Works Committee to order at 3:39 p.m. with a quorum of all nine Councilpersons present. [View committee [here](#).]

On motion of Councilman Smith and seconded by Councilman Ledford, the minutes of the last Parks & Public Works committee meeting (March 5, 2024) were approved as published.

ORDINANCES – FIRST READING

Agenda Item VIII(a) – Parks & Outdoors (Relative to establishing fees for specialty park event reservations, softball field rentals, and Champion's Club)

This item had already been discussed earlier in the meeting [when the Administration requested a two-week deferral]. Upon no further comments or questions, the issue was closed.

PRESENTATION: CHANGES TO BULK, BRUSH & LEAVES PICKUP

Councilman Hester invited Mr. Pitcairn up to present the changes being made to the bulk, brush & leaves pickup. Afterwards, discussion ensued. The presentation may be viewed [here](#), and the subsequent discussion may be viewed [here](#). Upon no further comments or questions, the issue was closed.

RECESS

Councilman Hester adjourned the Parks & Public Works Committee at 3:49 p.m. and recessed the business meeting until 4:30 p.m.

ORDER OF BUSINESS

Chair Dotley reconvened the meeting at 4:30 p.m. A quorum as present that also included Councilpersons Henderson, Smith, Ledford, Hester, Berz, Noel, and Coonrod. Attorney Noblett and Ms. Gwyn were also present. Vice Chair Hill joined the meeting again during the reading of the ordinances on final reading.

PROCEDURAL NOTE: With no objection from the Council, Chair Dotley instructed the Clerk to group and read the following four ordinances for one Council vote.

ORDINANCES – FINAL READING:

2024-0017
Lee Helena
Planning Commission Version
District No. 7

ORDINANCE #14095

AN ORDINANCE TO AMEND CHATTANOOGA CITY CODE, PART II, CHAPTER 38, ZONING ORDINANCE, SO AS TO REZONE PROPERTY LOCATED AT 1921 CENTRAL AVENUE, FROM M-1 MANUFACTURING ZONE TO R-T/Z RESIDENTIAL TOWNHOUSE/ZERO LOT LINE ZONE.

2024-0033
Collier Construction
Planning Commission Version
District No. 7

ORDINANCE #14096

AN ORDINANCE TO AMEND CHATTANOOGA CITY CODE, PART II, CHAPTER 38, ZONING ORDINANCE, SO AS TO REZONE PROPERTY LOCATED AT 1310 EAST 36TH STREET, FROM M-1 MANUFACTURING ZONE TO R-2 RESIDENTIAL ZONE.

2024-0034
Collier Construction
Planning Commission Version
District No. 7

ORDINANCE #14097

AN ORDINANCE TO AMEND CHATTANOOGA CITY CODE, PART II, CHAPTER 38, ZONING ORDINANCE, SO AS TO REZONE TWO UNADDRESSED PROPERTIES IN THE 3600 BLOCK OF ALTON PARK BOULEVARD AND THE 300 BLOCK OF WEST 37TH STREET, FROM M-1 MANUFACTURING ZONE TO R-3 RESIDENTIAL ZONE.

2024-0031
River Street Architecture, LLC
Planning Commission Version
District No. 7

ORDINANCE #14098

AN ORDINANCE TO AMEND CHATTANOOGA CITY CODE, PART II, CHAPTER 38, ZONING ORDINANCE, SO AS TO REZONE PROPERTY LOCATED AT 1620 RIVERFRONT PARKWAY, FROM M-1 MANUFACTURING ZONE TO C-3 CENTRAL BUSINESS ZONE, SUBJECT TO CERTAIN CONDITIONS.

Councilman Ledford moved to approve all four ordinances. Councilman Smith seconded. The motion carried.

ACTION: ORDINANCES 14095 – 14098 APPROVED

ORDINANCES – FIRST READING:

Agenda Item VIII(a):

AN ORDINANCE AMENDING CHATTANOOGA CITY CODE, PART II, CHAPTER 26, SECTIONS 26-23, 26-28, AND 26-30, ESTABLISHING FEES FOR SPECIALTY PARK EVENT RESERVATIONS, SOFTBALL FIELD RENTALS, AND CHAMPION'S CLUB FOR CHATTANOOGA PARKS, COMMUNITY CENTERS, AND RECREATIONAL FACILITIES.

Councilman Hester moved to defer to April 2, 2024, at the request of the department. Vice Chair Hill seconded. The motion carried.

ACTION: DEFERRED TO APRIL 2, 2024

RESOLUTIONS:

PROCEDURAL NOTE: With no objection from the Council, Chair Dotley instructed the Clerk to group and read the following two resolutions for one Council vote.

RESOLUTION #32007

A RESOLUTION CONFIRMING THE REAPPOINTMENT OF ALAN RICHELSON FOR DISTRICT 6 TO THE BOARD OF ZONING APPEALS, WITH A TERM BEGINNING ON JANUARY 13, 2024, AND ENDING ON JANUARY 12, 2027.

RESOLUTION #32008

A RESOLUTION CONFIRMING THE REAPPOINTMENT OF SCOTT MCCOLPIN FOR DISTRICT 4 TO THE BOARD OF ZONING APPEALS, WITH A TERM BEGINNING ON FEBRUARY 10, 2024, AND ENDING ON FEBRUARY 9, 2027.

Councilwoman Berz moved to approve. Councilman Ledford seconded. The motion carried.

ACTION: RESOLUTIONS 32007 & 32008 ADOPTED

On motion of Vice Chair Hill and seconded by Councilwoman Berz,

RESOLUTION #32009

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO AWARD UP TO \$3 MILLION IN HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) FUNDS TO ONE WESTSIDE PHASE 1B, LP TO ASSIST IN THE DEVELOPMENT OF A 166-UNIT AFFORDABLE HOUSING PROJECT CONTAINING 16 HOME-RESTRICTED UNITS, SUBJECT TO THE APPLICANT SATISFYING THE HOME REQUIREMENTS FOR COMMITTING FUNDS TO A SPECIFIC PROJECT AS DEFINED AT 24 CFR 92.2 AND THE SUBSIDY LAYERING AND UNDERWRITING REQUIREMENTS AT 24 CFR 92.250(B) BEFORE AN AGREEMENT IS EXECUTED.

The motion carried.

ACTION: ADOPTED

Agenda Item IX(d):

A RESOLUTION AUTHORIZING REVISIONS TO THE EMPLOYEE INFORMATION GUIDE (EIG) POLICY 19.6 – DISCIPLINARY HEARINGS, WITH RELATED TABLE OF CONTENTS UPDATES, TO BE EFFECTIVE UPON APPROVAL.

Vice Chair Hill moved to defer for one week to March 26, 2024. Councilwoman Coonrod seconded. The motion carried.

ACTION: DEFERRED TO MARCH 26, 2024

On motion of Vice Chair Hill and seconded by Councilwoman Berz,

RESOLUTION #32010

A RESOLUTION AUTHORIZING THE CITY OF CHATTANOOGA TO APPLY FOR, AND IF AWARDED, ACCEPT A U.S. DEPARTMENT OF TRANSPORTATION FEDERAL RAILROAD ADMINISTRATION CORRIDOR IDENTIFICATION AND DEVELOPMENT (CORRIDOR ID) PROGRAM AWARD TO BE USED FOR ELIGIBLE ACTIVITIES TO INCLUDE THE DEVELOPMENT OF A SCOPE, SCHEDULE, AND COST ESTIMATE FOR PREPARING A SERVICE DEVELOPMENT PLAN FOR THIS CORRIDOR, FOR AN AMOUNT NOT TO EXCEED \$500,000.00.

The motion carried.

ACTION: ADOPTED

PROCEDURAL NOTE: With no objection from the Council, Chair Dotley instructed the Clerk to group and read the following three resolutions for one Council vote.

RESOLUTION #32011

A RESOLUTION AUTHORIZING THE ADMINISTRATOR FOR THE DEPARTMENT OF PUBLIC WORKS TO AWARD CONTRACT NO. Y-17-005-204, EAST LAKE COMMUNITY CENTER IMPROVEMENTS AND NORTH RIVER CIVIC CENTER REPAIRS, TO JOHN BRYAN CONSTRUCTION, LLC, OF CHATTANOOGA, TN, IN THE AMOUNT OF \$75,892.00, WITH A CONTINGENCY IN THE AMOUNT OF \$7,500.00, FOR A TOTAL AMOUNT OF \$83,392.00.

RESOLUTION #32012

A RESOLUTION AUTHORIZING THE ADMINISTRATOR FOR THE DEPARTMENT OF PUBLIC WORKS TO APPROVE CHANGE ORDER NO. 2 WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION (TDOT) FOR CONTRACT NO. T-15-032-101, S. CHICKAMAUGA GREENWAY – YOUNGSTOWN, FOR EXTENDED CONSTRUCTION ENGINEERING AND INSPECTION (CEI) BY ARCADIS U.S., INC., FOR AN INCREASE OF \$192,170.22, FOR A REVISED TOTAL CONTRACT AMOUNT OF \$434,521.05.

RESOLUTION #32013

A RESOLUTION AUTHORIZING THE ADMINISTRATOR FOR THE DEPARTMENT OF PUBLIC WORKS TO AWARD CONTRACT NO. F-23-005-201, FIRE TRAINING TOWER CONSTRUCTION, TO J. REED CONSTRUCTORS, INC., OF BATON ROUGE, LA, IN THE AMOUNT OF \$1,375,000.00, WITH A CONTINGENCY IN THE AMOUNT OF \$25,000.00, FOR A TOTAL AMOUNT OF \$1.4 MILLION.

Councilman Henderson moved to approve all three resolutions. Councilman Hester seconded. The motion carried.

ACTION: RESOLUTIONS 32011 - 32013 ADOPTED

On motion of Councilman Henderson and seconded by Councilman Smith,

RESOLUTION #32014

A RESOLUTION CONFIRMING MAYOR KELLY'S APPOINTMENT OF ROB ELLIS TO THE AIR POLLUTION CONTROL BOARD, FOR A TERM BEGINNING ON MARCH 20, 2024, AND ENDING ON MARCH 19, 2028.

The motion carried.

ACTION: ADOPTED

DEPARTMENTAL REPORTS:

Recommended New Purchases

Ms. Bursch (Mayor's Office) recommended the following new purchases for Council consideration:

Solicitation 200630-2 Chattanooga Fire Department \$149,040.00

Mobile Air Trailer

Lowest/Best Bidder: Breathing Air Systems
409 Spears Avenue
Chattanooga, TN 37405

Solicitation 200626 Department of Parks and Outdoors \$725,000.00

Ground Maintenance for Chattanooga City Parks

Lowest/Best Bidders:

1. Excellent Lawncare - PO Box 23203 Chattanooga, TN 37422;
2. CityGreen Services - 206 Merriman Ave., Chattanooga, TN 37415;
3. Special Touch Lawn Service - 1315 Timbercrest Lane Chattanooga, TN 37421;
4. TRG Lawncare - 1129 S. Highland park Ave., Chattanooga, TN 37404.

REQ143234 Wastewater \$148,789.44

Purchase of two (2) Bypass Pumps & Accessories

Lowest/Best Bidder: Xylem Dewatering Solutions, Inc.
84 Floodgate Rd
Bridgeport, NJ 08014

PUR129259 Office of Community Health \$53,490.00

Radio Ads - Diversity Outreach Partnership

Lowest/Best Bidder: Brewer Media Group
1305 Carter Street
Chattanooga, TN 37402

Councilwoman Berz moved to approve. Vice Chair Hill seconded. The motion carried.

ACTION: ALL PURCHASES APPROVED

COMMITTEE REPORTS:

Affordable Housing Committee

Vice Chair Hill reported:

Budget and Finance Committee

Councilwoman Berz reported:

- The committee held a work session today.

Economic Development Committee

Councilwoman Coonrod (No report)

Education and Innovation Committee

Councilwoman Noel (No report)

Equity and Community Development Committee
Councilwoman Coonrod (No report)

Legislative Committee
Councilman Smith (No report)

Planning and Zoning Committee
Councilman Ledford reported:

- The Zoning Work Session #3 will take place next week (March 26) in the J.B. Collins conference room.

Parks and Public Works
Councilman Hester reported:

- The committee met earlier today.
- Look out for information about the new brush pickup changes.

Public Safety Committee
Councilman Henderson (No report)

RECOGNITION OF PERSONS WISHING TO ADDRESS COUNCIL

[View [here](#)]

Attorney Noblett read the rules of procedure for persons wishing to address the Council. After which, Chair Dotley recognized the following persons:

Speaker Name	District	Primary Topics:
• Josh Branum	(N/A)	GCAR's February 2024 Residential Housing Statistics
• Sharonda Brown	(N/A)	Sister RN sponsoring youth events/A registered nurse offering assistant for youth programs that address trauma/Weekly webinars for women seeking professional and personal growth
• Jon Jon	9	Research from Harvard on economic upward mobility and affordable housing
• Bob Edwards	(N/A)	Impact of Sister City relationships on foreign policy
• Janice Gooden	8	Spoke on behalf of CALEB/Spoke on the proposed changes to the city's affordable housing policy/Requesting clear communication on the process
• Robert White	(N/A)	Noise ordinance enforcement/Asks the Council to examine updates to the ordinance to better enforcement

ADJOURNMENT

On motion of Councilman Henderson, Chair Dotley adjourned the meeting of the Chattanooga City Council until next Tuesday, March 26, 2024, at 3:30 p.m.

COUNCIL CHAIR

CLERK OF COUNCIL