



Chattanooga City Council  
Chattanooga, Tennessee  
John P. Franklin, Sr. City Council Building

## **COUNCIL MEETING MINUTES**

March 5, 2024

3:30 PM

### **CALL TO ORDER**

Council Chair Raquetta Dotley called the business meeting to order at 3:31 p.m. A quorum was present that also included Council Vice Chair Jenny Hill and Councilpersons Ken Smith, Darrin Ledford, Isiah Hester, and Carol Berz. Councilpersons Chip Henderson, Marvene Noel, and Demetrus Coonrod arrived after the call to order.

[Editor's Note: This meeting was live streamed on YouTube in two parts. Part 1 of this meeting (prior to the recess) is available [here](#). Part 2 of this meeting (after the recess) is available [here](#).]

### **OTHER PARTICIPANTS**

Office of City Attorney: Phil Noblett, City Attorney

Mayor's Office: Ryan Ewalt, Chief Operating Officer, and Julia Bursch, Deputy Chief Operating Officer

Parks & Outdoors: Scott Martin, Administrator

Public Works: Ross Pitcairn, Administrator

Transportation: Chris Davis, City Engineer

Regional Planning: Karen Rennich, Deputy Administrator

Council Office: Melissa Bardoner, Council Support Specialist; and Nicole Gwyn, Clerk to Council

### **PLEDGE OF ALLEGIANCE**

Councilwoman Berz led the Assembly in the Pledge of Allegiance.

### **APPROVAL OF LAST MINUTES**

**On motion of Councilman Smith** and seconded by Councilman Hester, the minutes of the last meeting (February 27, 2024) were approved as published.

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## **DISCUSSION AGENDA**

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### **FUTURE CONSIDERATIONS**

**Item 7(a) – Planning (Resolution relative to the Federal Railroad Administration Corridor Identification & Development Program)**

Councilman Ledford requested additional information regarding this item. Ms. Rennich responded. Upon no further comments or questions, the issue was closed.

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## **PARKS & PUBLIC WORKS COMMITTEE**

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**PROCEDURAL NOTE:** Council Chair Dotley yielded control of the meeting to Councilman Hester for the Parks & Public Works Committee.

Councilman Hester, Committee Chair, called the Parks & Public Works Committee to order at 3:34 p.m. with a quorum of all nine Councilpersons present. [View committee [here](#).]

### **OTHER BUSINESS – FRAZIER AVENUE**

Prior to Council action on the minutes, Councilman Hester yielded to Mr. Ewalt, who presented the Frazier Avenue Safety Enhancements recap & update to Council. Afterwards, discussion ensued. The slides may be viewed [here](#); the corresponding presentation and subsequent discussion may be heard [here](#).

**On motion of Councilwoman Noel** and seconded by Council Chair Dotley, the minutes of the last Parks & Public Works committee meeting (February 20, 2024) were approved as published.

### **ORDINANCES – FIRST READING**

#### **Agenda Items VIII(c – e) – Transportation**

Vice Chair Hill requested to view the Public Works presentation on these three items. Mr. Pitcairn and Mr. Davis affirmed; afterwards, discussion ensued. The slides may be viewed [here](#); the corresponding presentation and subsequent discussion may be heard [here](#). Upon no further comments or questions, the issue was closed.

### **RESOLUTIONS**

#### **Agenda Item IX(f) – Relative to Batters Place Pickleball Court Canopies**

Councilman Ledford requested additional information on this item. Mr. Martin responded. Upon no further comments or questions, the issue was closed.

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## **PLANNING & ZONING COMMITTEE**

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**PROCEDURAL NOTE:** Councilman Hester yielded control of the meeting to Councilman Ledford for the Planning & Zoning Committee.

Councilman Ledford, Committee Chair, called the Planning & Zoning Committee to order at 4:06 p.m. with a quorum of all nine Councilpersons present. [View committee [here](#).]

**On motion of Councilman Smith** and seconded by Councilman Hester, the minutes of the last Planning & Zoning Committee meeting (February 6, 2024) were approved as published.

**Next week, March 12, 2024**  
**Ordinances – First Reading:**

**Agenda Item 8(a) – Case No. 2024-0023**

Ms. Rennich briefed the Council on this item. Councilwoman Berz advised she would likely be deferring this item. Upon no further comments or questions, the issue was closed.

**Agenda Item 8(b) – Case No. 2024-0026**

Ms. Rennich briefed the Council on this item. Councilwoman Berz advised she would be seeking to defer this item. Upon no further comments or questions, the issue was closed.

**Agenda Item 8(e) – Case No. 2024-0034**

Ms. Rennich briefed the Council on this item per Council Chair Dotley's request. Upon no further comments or questions, the issue was closed.

**Resolutions:**

**Agenda Item 9(j) – J. Harvey & Emily Cameron (Vine & Barrel) (Special Exceptions Permit)**

Ms. Rennich briefed the Council on this item per Councilman Ledford's request. Councilman Smith requested clarification; Attorney Noblett and Ms. Rennich affirmed. Upon no further comments or questions, the issue was closed.

**Agenda Item 9(k) – Case No. 2024-0032**

Ms. Rennich briefed the Council on this item. Afterwards, discussion ensued, which may be viewed [here](#). Councilman Smith requested follow up information regarding the proposed changes to streets for this item (public to private; width; parking). Ms. Rennich affirmed that she would follow up. Upon no further comments or questions, the issue was closed.

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**RECESS**

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Councilman Ledford adjourned the Planning & Zoning Committee at 4:25 p.m. and recessed the business meeting until 4:45 p.m.

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**ORDER OF BUSINESS**

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Chair Dotley reconvened the meeting at 4:45 p.m. A quorum as present that also included Vice Chair Hill and Councilpersons Henderson, Smith, Ledford, Berz, and Coonrod. Councilpersons Isiah Hester and Marvene Noel joined the meeting after the call to order. Attorney Noblett and Ms. Gwyn were also present.

**ORDINANCES – FINAL READING: (NONE)**

**ORDINANCES – FIRST READING:**

**Alternate Version**

On motion of Vice Chair Hill and seconded by Councilwoman Berz,

**ORDINANCE #14090**

**AN ORDINANCE AMENDING CHATTANOOGA CITY CODE, PART II, CHAPTER 5, ALCOHOLIC BEVERAGES, RELATING TO THE BEER BOARD.**

The motion carried.

**ACTION: PASSED ON FIRST READING**

*[Councilman Hester joined the meeting at this time.]*

On motion of Vice Chair Hill and seconded by Councilwoman Berz,

**ORDINANCE #14091**

**AN ORDINANCE AMENDING CHATTANOOGA CITY CODE, PART II, CHAPTER 35, RELATIVE TO THE WRECKER BOARD.**

The motion carried.

**ACTION: PASSED ON FIRST READING**

**Version #4**

On motion of Vice Chair Hill and seconded by Councilwoman Berz,

**ORDINANCE #14092**

**AN ORDINANCE AMENDING CHATTANOOGA CITY CODE, PART II, CHAPTER 32, ARTICLE III, SECTIONS 32-61 THROUGH 32-85, RELATING TO EXCAVATIONS AND RESTORATION OF PAVING.**

The motion carried.

**ACTION: PASSED ON FIRST READING**

*[Councilwoman Noel joined the meeting at this time.]*

On motion of Vice Chair Hill and seconded by Councilwoman Berz,

**ORDINANCE #14093**

**AN ORDINANCE AMENDING CHATTANOOGA CITY CODE, PART II, CHAPTER 32, ARTICLE XII, STREET CONSTRUCTION.**

The motion carried.

**ACTION: PASSED ON FIRST READING**

On motion of Vice Chair Hill and seconded by Councilwoman Berz,

**ORDINANCE #14094**

**AN ORDINANCE AMENDING CHATTANOOGA CITY CODE, PART II, CHAPTER 32, SECTION 32-13, 32-14 AND 32-15 RELATING TO LICENSE TO MAKE EXCAVATIONS.**

The motion carried.

**ACTION: PASSED ON FIRST READING**

**RESOLUTIONS:**

On motion of Councilman Henderson and seconded by Councilwoman Coonrod,

**RESOLUTION #31988**

**A RESOLUTION CONFIRMING THE APPOINTMENT OF SEAN T. STALLINGS TO THE HEAD START GOVERNING BOARD FOR DISTRICT 1, WITH A TERM BEGINNING ON MARCH 6, 2024, AND ENDING ON MARCH 5, 2026.**

The motion carried.

**ACTION: ADOPTED**

On motion of Councilman Hester and seconded by Councilman Ledford,

**RESOLUTION #31991**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A DECLARATION OF RESTRICTIVE COVENANTS, IN SUBSTANTIALLY THE FORM ATTACHED, ON A SHALLOWFORD ROAD PARCEL IDENTIFIED AS TAX MAP NO. 137M-B-002.01.**

The motion carried.

**ACTION: ADOPTED**

**PROCEDURAL NOTE:** With no objection from the Council, Chair Dotley instructed the Clerk to group and read the following two resolutions for one Council vote:

**RESOLUTION #31990**

**A RESOLUTION AUTHORIZING THE FAMILY JUSTICE CENTER TO APPLY FOR, AND IF AWARDED, ACCEPT A CONTINUATION GRANT FROM THE TENNESSEE OFFICE OF CRIMINAL JUSTICE FOR SERVICES PROVIDED TO VICTIMS LIVING WITHIN HAMILTON COUNTY, FOR AN AMOUNT NOT TO EXCEED \$124,000.00.**

**RESOLUTION #31992**

**A RESOLUTION AUTHORIZING THE FAMILY JUSTICE CENTER TO APPLY FOR, AND IF AWARDED, ACCEPT A NATIONAL ASSOCIATION OF VOCA ASSISTANCE ADMINISTRATORS (NAVAA) GRANT TO SUPPORT AWARENESS ACTIVITIES FOR THE NATIONAL CRIME VICTIMS' RIGHTS AWARENESS WEEK (NCVRW), FOR AN AMOUNT NOT TO EXCEED \$5,000.00.**

**Councilwoman Berz moved** to approve both resolutions. Councilwoman Coonrod seconded. The motion carried.

**ACTION: RESOLUTIONS 31990 & 31992 ADOPTED**

On motion of Vice Chair Hill and seconded by Councilwoman Coonrod,

**RESOLUTION #31993**

**A RESOLUTION AUTHORIZING THE WAIVER OF PARK RENTAL FEES FOR RIVER CITY COMPANY IN SUPPORT OF LOOP FOR THE CHATTANOOGA GREEN FOR THE DATES OF MARCH 12, 2024, THROUGH APRIL 15, 2024, IN THE AMOUNT OF \$33,500.00, A DEPOSIT IN THE AMOUNT OF \$10,000.00 WILL BE HELD BY THE CITY OF CHATTANOOGA FOR THE ENTIRETY OF THIS RENTAL PERIOD TO COVER ANY POTENTIAL DAMAGES INCURRED BY THE INSTALLATION.**

The motion carried.

**ACTION: ADOPTED**

On motion of Councilman Ledford and seconded by Vice Chair Hill,

**RESOLUTION #31989**

**A RESOLUTION AUTHORIZING THE ADMINISTRATOR FOR THE DEPARTMENT OF PUBLIC WORKS TO AWARD CONTRACT NO. R-23-004-201, BATTERS PLACE PICKLEBALL COURT CANOPIES, TO INTEGRATED PROPERTIES, LLC, OF CHATTANOOGA, TN, IN THE AMOUNT OF \$78,138.00, WITH A CONTINGENCY IN THE AMOUNT OF \$2,000.00, FOR A TOTAL AMOUNT OF \$80,138.00.**

The motion carried. Councilman Ledford asked Scott Martin, Administrator of Parks and Outdoors, to follow-up with him regarding dates for the community.

**ACTION: ADOPTED**

**DEPARTMENTAL REPORTS:**

**Recommended New Purchases**

Julia Bursch, Deputy Chief Operating Officer, recommended the following new purchases for Council consideration:

**PUR134913 Street Maintenance Division, Public Works** Increase of \$131.54 for a total spend of \$52,747.54  
Bulk De-Icing Salt for Roadways  
Lowest/Best Bidder: Compass Minerals America Inc  
9900 West 109th Street Suite 600  
Overland Park, KS 66210

**PA560756 Human Resources** Increase of \$150,000.00 for a total annual estimated spend of \$2,876,501.00  
Third Party Administrator Services for IOD Claims  
Lowest/Best Bidder: Johnston & Associates Inc  
PO Box 682829  
Franklin, TN 37068

**PA100091 Facilities, Public Works** Increase of \$250,000.00 for a total estimated annual spend of \$640,000.00  
Elevator and Lift Inspection, Maintenance, Testing & Repair Services  
Lowest/Best Bidder: United Elevator Services, LLC.  
PO Box 1301  
Knoxville, TN 37901

**Councilwoman Berz moved** to approve. Vice Chair Hill seconded. The motion carried.

**ACTION: ALL PURCHASES APPROVED**

**RFP Format Recommendation**

Ms. Bursch recommended the following for approval as a Competitive Sealed Proposal instead of a Competitive Sealed Bid in compliance with City Code 2-554:

DEPARTMENT	SUMMARY	DOCUMENTATION LINK
Parks and Outdoors	The Parks and Outdoors Department is seeking proposals from qualified consulting firms to provide professional services to develop a Citywide Recreation Program Plan. The consultant will collect and analyze data to develop a clear set of goals, policies, and standards for the City's recreation system for the next 5-10 years and will work closely with City staff in preparing the citywide Recreation Program Plan.	<a href="#">Documentation Link</a>

**Vice Chair Hill moved** to approve issuing the RFP. Councilman Ledford seconded. The motion carried.

**ACTION: APPROVED TO ISSUE THE RFP**

**Sole Source Purchases**

Ms. Bursch reported the following sole source purchase:

DATE	DEPT.	DESCRIPTION	COST	SUPPLIER	EXPLANATION	DOCS.
2/26/24	Wastewater	Influent Rake Bar Chain (Sub Assy. Chain Strand 304SS)	\$43,640.00	Duperon Corporation 1200 Leon Scott Ct. Saginaw, MI 48601-1273	Sole source purchase of an Influent Rake Bar Chain. Duperon Corp. is the sole provider for the Duperon® service parts and all associated custom accessories in Tennessee. This purchase was advertised to confirm sole source.	<a href="#">200637</a>

[No Council action was required for this report.]

**COMMITTEE REPORTS:**

*Affordable Housing Committee*

Vice Chair Hill reported:

- The Affordable Housing Committee will meet on March 12, 2024, to hear a presentation on proposed changes to the city’s Affordable Housing PILOT policy.

*Budget and Finance Committee*

Councilwoman Berz reported:

- On March 19, 2024, there will be a Budget and Finance work session to review the Council’s budget priorities and follow-up on City Court.

*Economic Development Committee*

Councilwoman Coonrod (No report)

*Education and Innovation Committee*

Councilwoman Noel (No report)

*Equity and Community Development Committee*

Councilwoman Coonrod (No report)

*Legislative Committee*

Councilman Smith (No report)

*Planning and Zoning Committee*

Councilman Ledford reported:

- The committee met today.
- On March 26, 2024, Zoning Work Session #3 will take place at 1:00 p.m. in the Council’s conference room.

*Parks and Public Works*

Councilman Hester reported:

- The committee met today. He thanked Administrator Ross Pitcairn for the Public Works presentation today.

*Public Safety Committee*

Councilman Henderson (No report)

**RECOGNITION OF PERSONS WISHING TO ADDRESS COUNCIL**

(View [here](#))

Chair Dotley reminded everyone that today was election day and that polls would close at 8:00 p.m. tonight. After which, Attorney Noblett read the rules of procedure for persons wishing to address the Council. After which, Chair Dotley recognized the following persons:

Speaker Name	District	Primary Topics:
• <a href="#">Jon Jon</a>	9	Supports Option B - Frazier Avenue Traffic Pattern Survey
• <a href="#">Byron Spencer</a>	2	Supports Option B - Frazier Avenue Traffic Pattern Survey
• <a href="#">Jon Larosa</a>	2	Supports Option B - Frazier Avenue Traffic Pattern Survey
• <a href="#">Kay Smith</a>	1	Supports Option B - Frazier Avenue Traffic Pattern Survey
• <a href="#">Josh Martin</a>	7	Crosswalk Safety / Poor driver behavior

**ADJOURNMENT**

**On motion of Councilman Henderson**, Chair Dotley adjourned the meeting of the Chattanooga City Council until next Tuesday, March 12, 2024, at 3:30 p.m.

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**COUNCIL CHAIR**

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**CLERK OF COUNCIL**