

HOME OCCUPATION INFO / CHECKLIST

ITEM	RESPONSE	OFFICE USE ONLY		
		YES	NO	N/A
Type of Home Occupation				
Hours & Days of operation				
Total number of parking spaces provided on site				
Total percentage of dwelling used for the Home Occupation				

Home Occupation refers to an occupation in a dwelling unit, provided that:

1. No person other than members of the family residing on the premises shall be engaged in such occupation;
2. The use of the dwelling unit for the home occupation shall be clearly incidental and subordinate to its use for residential purposes by its occupants, and not more than twenty-five (25) percent of the floor area of the dwelling unit shall be used in the conduct of the home occupation;
3. There shall be no change in the outside appearance of the building or premises, or other visible evidence of the conduct of such home occupation;
4. There shall be no sales of products or commodities on the premises;
5. Any home occupation that generates vehicular traffic to the premises as determined by the city Traffic Engineer shall be permitted only by special permit from the Board of Zoning Appeals;
6. No equipment or process shall be used in such home occupation which creates noise, vibration, glare, fumes, odors, or electrical interference detectable to the normal senses off the lot, nor shall any equipment or process be used which creates visual or audible interference in any radio or television receiver off the premises, or cause fluctuations in the line voltage off the premises. In the case of a duplex or apartment building, no use shall be permitted which affects another unit in the same building in the above mentioned ways;
7. R-3 and R-4 are the only residential zones in which a sign may be located; said sign shall consist of one name plate, non-illuminated, attached to the building entrance and not more than one (1) square foot in area. No sign or advertisement of any type shall be permitted in the R-1, R-2, R-3MD, RT-1, RZ-1, or R-5 residential zones which indicate the presence of a business on the premises. Signs prohibited in these zones include, but are not limited to the following: mailbox signs or nameplates, window signs, signs attached to door facing or other parts of a house or structure, portable signs not affixed to home or structure, awning signs, banners, balloon signs.